

MATIAS C. ANGIWAN, JR.
Chief Administrative Officer
Admin. Division



Republic of the Philippines
Benguet State University
La Trinidad, Benguet
Tel/Fax No. 422-2281
www.bsu.edu.ph



NAME OF PROJECT : **PROCUREMENT OF PHOTOCOPIER AND DIGITAL DUPLICATOR (IB 2023-22)**
SUBJECT : **CONTRACT AGREEMENT**
CONTRACT NUMBER : **2023-34**

ANDRES ARNOLD W. LAMPACAN
Chief Administrative Officer
Finance Division

This Contract made and entered into this 21th day of September 2023 by and between:

BENGUET STATE UNIVERSITY, a chartered public educational institution of higher learning, established and existing under the laws of the Republic of the Philippines having office at La Trinidad, Benguet, herein referred to as **BSU** and represented by its President, **DR. FELIPE SALAING COMILA**;

And

COPYLANDIA OFFICE SYSTEM CORPORATION a business entity duly organized and existing in accordance with the laws of the Republic of the Philippines, and principal address at Unit G/F 22 and LGS 08 Mega Tower Residences 1 Sandico Cor. Tecson St. Salud Mitra, Baguio City represented by its Authorized Representative, **LAURENTE T. MUÑOZ** herein referred to as the **"SUPPLIER"**.

WITNESSETH

WHEREAS, consonant to the provisions of R.A 9184, the **BENGUET STATE UNIVERSITY** posted an Invitation to Bid for the project: IB 2023-22 Procurement of Photocopier and Digital Duplicator in the PhilGEPS, agency website and four (4) conspicuous places continuously starting on August 14, 2023;

WHEREAS, in response to the Invitation, Philippine Duplicator, Copylandia Office System Corporation and Xworks Sales & Services, Inc. bought and submitted their bids on the scheduled submission at 2:00 PM of September 5, 2023;

WHEREAS, during the opening of bids, the legal, technical and financial requirements submitted by the bidders, Philippine Duplicator, Copylandia Office System Corporation and Xworks Sales & Services, Inc. were declared as eligible and, thus subject of post qualification;


WHEREAS, upon careful examination, validation and verification of the legal, technical and financial requirements submitted and stated in its bidding documents, the bid of the herein **SUPPLIER** was found to be compliant and responsive to the requirements of the project. Hence, on September 12, 2023 under BAC Resolution Number 2023-829, the Bids and Award Committee declared Copylandia Office System Corporation was declared as the Lowest Calculated and Responsive Bid (LCRB) for Item 1 Supply and Delivery of Photocopier;

WHEREAS, after compliance with the Procurement law, BSU has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Six Hundred Seventy-six Thousand Eight Hundred Pesos (Php. 676,800.00)**, hereinafter called the "Contract Price".

LAURENTE T. MUÑOZ
Authorized Representative
COPYLANDIA OFFICE SYSTEM CORPORATION

FELIPE SALAING COMILA
University President, BSU

IMELDA B. GLINATO
Accountant IV, BSU


MATHIAS C. ANGIWAN, JR
Chief Administrative Officer
Admin. Division


ANDRES ARNOLD W. LAMPACAN
Chief Administrative Officer
Finance Division


LAURENTE T. MUÑOZ
Authorized Representative
COPYLANDIA OFFICE SYSTEM CORPORATION


FELIPE SALAING COMILA
University President, BSU


IMELDA B. GALINATO
Accountant IV, BSU

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or bid bulletin, if any
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statement submitted;
Bid form, including all documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g. Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - c. Performance Security;
 - d. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - e. Other Contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidders agrees that additional documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration of the sum of Six Hundred Seventy-six Thousand Eight Hundred Pesos (Php. 676,800.00) or such other sums as may be ascertained, **COPYLANDIA OFFICE SYSTEM CORPORATION** agrees to particularly Item No. 1 Supply and Delivery of Photocopier under the project IB No. 2023-22 Procurement of Photocopier & Digital Duplicator in accordance with his/her/its Bid.
4. That the Contract time will be for a period of **Thirty (30)** calendar days; counted from the supplier's receipt of the Notice to Proceed;
5. The Benguet State University agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS WHEREOF, the parties or through their authorized representatives have signed this Agreement on the day and year first written.

BENGUET STATE UNIVERSITY

COPYLANDIA OFFICE SYSTEM CORPORATION


By:

By:


FELIPE SALAING COMILA
University President



LAURENTE T. MUÑOZ
Authorized Representative

SIGNED IN THE PRESENCE OF:


MATIAS C. ANGIWAN, JR.
Chief Administrative Officer
Admin. Division


ANDRES ARNOLD W. LAMPACAN
Chief Administration Officer
Finance Division

Funds Available: Charged to GAA-FLR 2022


IMELDA B. GALINATO, PhD.
Accountant IV

ACKNOWLEDGMENT

Republic of the Philippines)
BAGUIO CITY (....) S.S.

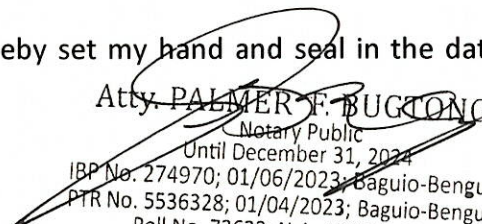
BEFORE ME, a Notary Public for and in BAGUIO CITY this day of OCT 17 2023, 2023, personally appeared the following with competent evidence of their identity:

Name	Valid Government –Issued ID	CTC No., Date and Place of Issue
FELIPE SALAING COMILA	BSU Employee ID # 010169	CTC # : 01370091 Issued on: January 5, 2023 Issued at La Trinidad, Benguet
LAURENTE T. MUÑOZ	<u>LTO DL A01-08-000520</u>	CTC # : _____ Issued on: _____ Issued at _____

and their instrumental witnesses. They are known to me to be the same persons who executed the foregoing Contract Agreement consisting of three (3) pages including this page wherein this acknowledgment is found. They affirm that their signatures on the instrument were voluntarily affixed by them for the purpose and is their free and voluntary act and deed and of the establishments they respectively represent.

IN WITNESS WHEREOF, I hereby set my hand and seal in the date and place first above written.

Doc. No. 01
Page No. 02
Book No. 14
Series of 2023


Atty. **PALMER F. BUGTONG**
Notary Public
Until December 31, 2024
IBP No. 274970; 01/06/2023; Baguio-Benguet
PTR No. 5536328; 01/04/2023; Baguio-Benguet
Roll No. 73623; N.A.-150-NC-22-R
G/F Insular Life Building, Abanao Extension, Baguio City