



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



BAGONG PILIPINAS

Office of the University President

NOTICE TO PROCEED

SHARON P. VERZABAL
General Manager
SMALLGIANT CONSUMER GOODS TRADING
Lot 2D, Monterey Hills Sub., Silangan
San Mateo, Rizal

Dear Ma'am,

The attached Contract having been approved, notice is hereby given for you to proceed with the project: **Supply and Delivery of Epson Inks, Fujifilm Toner and HP Printhead Kit for Benguet State University La Trinidad Campus with PO No. 2024-06-IGI-114**. Upon receipt of this Notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALANG COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____

Name of Bidder / Representative _____ Raniel B. Gutierrez Sales & Marketing Associate

Date of Receipt _____ June 12, 2024

Telephone No. 103-74-625281

Website: www.bsu.edu.ph
E-mail Address: president@bsu.edu.ph