



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)



*Office of the University President*

**NOTICE TO PROCEED**

**THE MANAGER**  
**SBCO MERCHANDISE**  
 49B Ferguson Road,  
 Guisad, Baguio City

**Dear Ma'am/Sir,**

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the supply and delivery of packaging materials (**RFQ-216**) with PO No. 2024- ~~07-73~~ upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
**FELIPE SALANG COMILA**  
 University President

**CONFORME/AWARD ACCEPTED**

Authorized Signature \_\_\_\_\_  
 Name of Bidder / Representative MIRNA SANTILLAN  
 Date of Receipt APRIL 17, 2024