



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)



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**NOTICE TO PROCEED**

**JONALYN C. ALMOITE**  
Authorized and Designated  
Representative  
**TOYOTA LA UNION**  
Brgy. Disso-or, Bauang  
La Union

**Dear Ms. Almoite:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of Brand-new Passenger Van and Drop side Truck** upon receipt of this notice.

In this connection, kindly coordinate with the Head of Motorpool of the University or duly authorized representative who will supervise and monitor the performance and the progress of your services.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University through the Procurement Management Office (PMO).

Very truly yours,

  
**FELIPE SALAING COMILLA**  
University President

**CONFORME/AWARD ACCEPTED:**

I acknowledge receipt of this Notice on May 24, 2014  
Name of the Representative of the Bidder JONALYN C. ALMOITE  
Authorized Signature 