



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet



Office of the University President

NOTICE TO PROCEED

The Manager
COPYLANDIA OFFICE SYSTEMS CORPORATION
Megatower Residences 1 Sandico Cor. Tecson Street,
Salud Mitra, Baguio City

Dear Sir/Ma'am

The attached Contract having been approved, notice is hereby given for you to proceed with the project: : **Supply and Delivery of Drum DR313 Black and Colored for Develop Ineo 258**for Benguet State University La Trinidad Campus with P.O No. **2024-05-IGI- 40**.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____
Name of Bidder / Representative LAURENTE MUNDA
Date of Receipt 05-28-2024