



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet



Office of the University President

NOTICE TO PROCEED

The Manager
 Officetech General Merchandise
 Epiphany Compound, Betag
 La Trinidad, Benguet

Dear Maám/Sir,

The attached Contract Agreement having been approved; notice is hereby given to your firm the **Desktop Computer and Printer** with **PO #:2024-6AA-255** to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALAING COMILA
 University President

CONFORME/AWARD ACCEPTED

Authorized Signature

Name of the Representative of the Bidder

I acknowledge receipt of this Notice on

ALICIA RUFINO
 05 041 44000
 rufino@officetechgeneral.com