



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet

Office of the University President

NOTICE TO PROCEED

The Manager
Officetech General Merchandise
Epiphany Compound, Betag
La Trinidad, Benguet

Dear Maám/Sir,

The attached Contract Agreement having been approved; notice is hereby given to your firm the **Delivery of Portable Speaker, Mixer with Equalizer, Microphone and Extension wire with PO #:2024- 161-205**) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____
Name of the Representative of the Bidder **ALICIA RUFINO** _____
I acknowledge receipt of this Notice on **09104144000** _____
officetechmerchandise@bgu.edu.ph

7/29/24

