Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph
Office of the University President

BAGONG PILIPINAS

NOTICE TO PROCEED

MS. ALICIA P. RUFINO
Proprietor
OFFICETECH GENERAL MERCHANDISE
Epiphany Compound, Km.5
Betag, La Trinidad, Benguet

Dear Ma'am,

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the supply and delivery of office supplies (**RFQ-238)** with PO No. 2024-BAC-53 upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____

Name of Bidder / Representative OFFICETECH GENERAL MERCHANDISE
Epiphany Compd. Betag, LTB

Date of Receipt 4-15-24