



Republic of the Philippines

BENGUET STATE UNIVERSITY

2601 La Trinidad, Benguet



Office of the University President

**NOTICE TO PROCEED**

LORAIN E AGUSTIN MALUBAG  
General Manager  
LAMBERT TRADING  
Marcos Talavera, Nueva Ecija

Dear Ma'am

The attached Contract having been approved, notice is hereby given for you to proceed with the project: **Supply and Delivery of Office Supplies and Paper Materials for Benguet State University La Trinidad Campus with P.O No. 2024-06-IGI-100** Upon receipt of this Notice.

you shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALAING COMILA  
University President

**CONFORME/AWARD ACCEPTED**

Authorized Signature

Name of Bidder / Representative Lorraine A. Malubag

Date of Receipt 07-09-2024

Telephone No

Website:

E-mail Address: