



## PURCHASE ORDER

Supplier :	SBCO MERCHANDISE	P.O. No.	2024-04-BJ-43
Address :	Ferguson Road, Baguio City	Date:	APR 03 2024
TIN :		Mode of Procurement:	NP-Small Value Procurement
		P.R. No.	2024-03-486

Gentlemen,

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>BSU CANTEEN</b>	Delivery Term :	<b>FOB Destination</b>
Date of Delivery :	<b>15 days upon receipt of PO</b>	Payment Term :	<b>within 30 Days after complete delivery</b>

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
1		bundles	Brown Paper Bag #4,10000pcs	2	1,650.00	3,300.00	CANTEEN
2		case	Microwavable S16,(10x50)	4	1,475.00	5,900.00	CANTEEN
3		case	Microwavable S10,(10x50)	4	1,200.00	4,800.00	CANTEEN
4		bundles	Brown Paper Bag #5,1000pcs	2	1,575.00	3,150.00	CANTEEN
5		bundles	Brown Paper Bag #6, 3000pcs	2	1,800.00	3,600.00	CANTEEN
6		packs	Cellophane Take Out (HDBW) 8x13	6	20.00	120.00	CANTEEN
7		case	Microwavable R500,(10x50)	3	1,975.00	5,925.00	CANTEEN
8		case	Microwavable R750, (10x50)	3	2,260.00	6,780.00	CANTEEN
9		case	Microwavable B12,(10x50)	3	1,490.00	4,470.00	CANTEEN
10		case	Paper Cups,8oz (25'sx100)	8	810.00	6,480.00	CANTEEN
11		case	Paper Meal Box-spahetti	2	1,320.00	2,640.00	CANTEEN
13		case	Paper Meal Box- high meal	2	2,250.00	4,500.00	CANTEEN
14		case	Plastic Spork (25's x100)	3	1,150.00	3,450.00	CANTEEN
15		kgs	Plastic Fork	20	100.00	2,000.00	CANTEEN
16		kgs	Plastic Spoon	20	100.00	2,000.00	CANTEEN
			<b>Total</b>			<b>59,115.00</b>	

**Total Amount in Words : Fifty Nine Thousand One Hundred Fifteen Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

\_\_\_\_\_  
 Signature over Printed Name of Supplier

04-02-24  
 Date

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

**IMELDA B. GALINATO**  
 Chief Accountant

Very truly yours,

**FELIPE SALAING COMILA**  
 University President

ORS/BURS No. : 2024-04-142

Date of ORS/BURS : APR 04 2024

Amount : 59,115