



PURCHASE ORDER

Supplier : LEAPING CARP	P.O. No. 2024-04-877-72
Address : Baguio City	Date: APR 04 2024
TIN :	Mode of Procurement NP-Small Value Procurement
	P.R. No. 2024-03-449

Gentlemen,
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
1		pcs	Eco bag Large	1000	6.00	6,000.00	MARKETING CENTER
2		pcs	Eco bag Medium	1000	4.00	4,000.00	MARKETING CENTER
3		pcs	Eco bag Small	1000	3.50	3,500.00	MARKETING CENTER
4		roll	Garbage bag Large 10's/roll	20	20.25	405.00	MARKETING CENTER
5		roll	Garbage bag xl 10's/roll	20	33.75	675.00	MARKETING CENTER
6		pks	Plastic Bag, biodegradable, white, small, 100's/pk	100	33.00	3,300.00	MARKETING CENTER
7		bale	Paper bag #1, 1000's/bale	2	905.63	1,811.25	MARKETING CENTER
8		bale	Paper bag #8, 2,000's/bale	2	1,665.00	3,330.00	MARKETING CENTER
9		bale	Paper bag #35, 500's/bale	1	1,000.00	1,000.00	MARKETING CENTER
10		roll	Straw twine, 1kg/roll	25	80.00	2,000.00	MARKETING CENTER
11		roll	Packaging tape, 2", clear	40	42.00	1,680.00	MARKETING CENTER
12		tube	Price tag sticker, 10 rolls per tube	50	135.00	6,750.00	MARKETING CENTER
			Total			34,451.25	

Total Amount in Words : Thirty-four thousand four hundred fifty-one pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :  **MYRNA SANTOLAN**
 Very truly yours,  **FELIPE SALANG COMILA**
 University President

Signature over Printed Name of Supplier
APRIL 17, 2024 Date
APR 05 2024 ORS/BURS No. : BIT 2024-04-161
34,451.25 Funds Available : Amount :
IMELDA B. GALINATO Chief Accountant