



Republic of the Philippines
BENGUET STATE UNIVERSITY
 La Trinidad, Benguet

PURCHASE ORDER

Supplier:	COPYLANDIA Office Systems	P.O No.:	2024-05-161-44
Address:		Date:	5/9 2024
Tin:		Mode of Procurement:	Direct Contract
		PR No.:	2024-04-740

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		BSU SPMO/Office of the University Registrar		Delivery Term:	FOB DESTINATION	
Date of Delivery:		15 Days upon receipt of Purchase Order		Payment Term:	30 days after complete delivery	
Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount
1		unit	Drum DR313 black for Develop Ineo 258	1	15,000.00	15,000.00
2		unit	Drum DR313 colored for Develop Ineo 258 (C, M, Y)	3	25,000.00	75,000.00
			XXXXXXXXXXXXXXXXXXXXXXXXXX			
TOTAL					90,000.00	

(Total Amount in Words) **NINETY THOUSAND PESOS ONLY**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

LAMPENTE
 Signature over Printed Name of Supplier
 PS - 28-2024

Date

FELIPE SALAING COMILA
 President

Fund Cluster:

Funds Available:

Date

ORS/BURS No.: 2024-05-461

Date of the ORS/BURS: May 10, 2024

Amount: ₱ 90,000.00

IMELDA B. GALINATO
 Accountant IV

05206441