



Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
 La Trinidad, Benguet

**PURCHASE ORDER**

<b>Supplier:</b>	<b>SMALLGIANT CONSUMER GOODS</b>	<b>P.O No.:</b>	2024-06-161-114
<b>Address:</b>	San Mateo, Rizal	<b>Date:</b>	6/5/2024
<b>Tin:</b>		<b>Mode of Procurement:</b>	NP-SVP
		<b>PR No.:</b>	2024-04-147


Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

**BSU SPMO/Office of the University Registrar**  
**FOB DESTINATION 30 days after complete delivery**

Date of Delivery: <b>15 Days upon receipt of Purchase Order</b>		ITEM		Quantity	Unit Cost	Amount
Item no.	Stock/Property No.	Unit				
1		bottles	Ink, Epson 003 Black	70	280.00	19,600.00
2		bottles	Ink, Epson 003 Cyan	35	280.00	9,800.00
3		bottles	Ink, Epson 003 Magenta	35	280.00	9,800.00
4		bottles	Ink, Epson 003 Yellow	35	280.00	9,800.00
5		set	HP printhead kit, black and tricolour for HP 615 Printer	3	1,300.00	3,900.00
6		cart	Toner, Fujifilm APEOS C235Z, black, 3000 pages	30	1,700.00	51,000.00
7		cart	Toner, Fujifilm APEOS C235Z, Yellow, 2000 pages	10	1,700.00	17,000.00
8		cart	Toner, Fujifilm APEOS c235Z, Magenta, 2000 pages	10	1,700.00	17,000.00
9		cart	Toner, Fujifilm APEOS c235Z, Cyan, 2000 pages	10	1,700.00	17,000.00
			XXXXXXXXXXXXXXXXXXXXXXXXXXXX			
<b>TOTAL</b>						<b>154,900.00</b>

(Total Amount in Words) **One Hundred Fifty Four Thousand Nine Hundred Pesos 0/100.**  
 In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  **Raniel B. Gutierrez**  
 Sales & Marketing Associate  
 Signature over Printed Name of Supplier  
**June 12, 2024** Date  
 **FELIPE SALAING COMILA**  
 President

Fund Cluster: \_\_\_\_\_  
 Funds Available:  \_\_\_\_\_  
**IMELDA B. GALINATO**  
 Accountant IV  
 ORS/BURS No.:                       
 Date of the ORS/BURS: JUN 07 2024  
 Amount: ₱ 154,900.00  
 05200441