



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph



PURCHASE ORDER

Supplier:	OFFICETECH GENERAL MERCHANDISE	P.O No.:	2024-06-161-134
Address:	Epiphany Compound, Betag, La Trinidad, Benguet	Date:	JUN 07 2024
Tin:		Mode of Procurement	NP-SVP
Gentlemen:		PR No.:	2024-04-742

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		BSU SPMO				Delivery Term:		FOB DESTINATION	
Date of Delivery:		15 DAYS UPON RECEIPT OF PO				Payment Term:		30 days after complete delivery	
Item no.	Stock/Inventory No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER		
1		units	Dry Seal, BSU logo, 2" diameter (not the pocket style)	15	1,995.00	29,925.00			
2		set	Studio lights Complet set 2pcsx20 inches x 28 inches soft box, 2x135w LED bulb, 1 pc reflector, photo studio lights equipment for camera shooting	2	5,000.00	10,000.00			
3		unit	Extension cord 50M extension wheels, 3 sockets/ 16amp fuse with breaker thermal overload protection	2	3,150.00	6,300.00			
						TOTAL	46,225.00		

(Total Amount in Words) **Forty-six thousand Two Hundred Twenty-five Pesos Only.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JOMICA AGSINOD
Signature over Printed Name of Supplier
7-31-24

Date

FELIFE SALAING COMILA
University President

Fund Cluster:		ORS/BURS No.:	2024-06-755
Funds Available:		Date of the ORS/BURS:	JUN 07 2024
		Amount:	₱ 46,225.00
			05206441

IMELDA B. GALINATO
Accountant IV