



## PURCHASE ORDER

Supplier :	<b>AGAMANG COFFEE BEANS TRADING</b>	P.O. No.	2024 - 07 - 1877 - 227
Address :	UPPER SESSION ROAD, BAGUIO CITY	Date:	JUL 19 2024
TIN :		Mode of Procurement:	NP-Small Value Procurement
		P.R. No.	2024-06-1057

Gentlemen,  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **MARKETING CENTER**      Delivery Term : FOB Destination  
 Date of Delivery : **30 days upon receipt of PO**      Payment Term : within 30 Days after complete delivery

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
1		pcks	Agamang Drip coffee flavored 10's/pack	100	235.00	23,500.00	MARKETING CENTER
2		pcks	Agamang Drip coffee flavored 20's/pack	100	325.00	32,500.00	MARKETING CENTER
5		box	Maxim, instant coffee 12gx100's/box	4	800.00	3,200.00	MARKETING CENTER
			<b>Total</b>			<b>59,200.00</b>	

**Total Amount in Words : Fifty-nine thousand two hundred pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

Signature over Printed Name of Supplier  
 MARIE DIANE G. BANCAY

**FELINA SALAING COMILLA**  
 University President

Date: Aug. 1, 2024  
 Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : 2024-07-514  
 Date of ORS/BURS : JUL 22 2024  
 Amount : 59,200

**IMELDA B. GALINATO**  
 Chief Accountant