



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet

## PURCHASE ORDER

<b>Supplier :</b>	<b>TAYAO FARMS FOOD PRODUCTS</b>	<b>P.O. No.</b>	2024-08-177 - 259
<b>Address :</b>	Puguis, La Trinidad, Benguet	<b>Date:</b>	AUG 19 2024
<b>TIN :</b>		<b>Mode of Procurement:</b>	NP-Small Value Procurement
		<b>P.R. No.</b>	2024-07-1191

Gentlemen,  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b>		<b>MARKETING CENTER</b>		<b>Delivery Term :</b>		FOB Destination	
<b>Date of Delivery :</b>		<b>30 days upon receipt of PO</b>		<b>Payment Term :</b>		within 30 Days after complete delivery	
Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
1		pouch	Arabica Drip coffee 10's/pouch	200	242.00	48,400.00	MARKETING CENTER
			<b>Total</b>			<b>48,400.00</b>	

**Total Amount in Words : Forty-eight thousand four hundred pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

MIKAEL J. ARUDO

Signature over Printed Name of Supplier

9/4/2024

Date

Fund Cluster :

Funds Available :

ORS/BURS No. : 2024-08-605  
 Date of ORS/BURS : AUG 22 2024  
 Amount : 48,400

**IMELDA B. GALINATO**

Chief Accountant

**FELIPE SALAING COMILA**  
 University President