Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

PURCHASE ORDER

Supplier:	**XWORKS sales and services, Inc.**	P.O No.:	2024-05-161-47
Address:		Date:	5/? 2024
Tin:		Mode of Procurement:	*Direct Contract*
		PR No.:	*2024-04-740*

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	*BSU SPMO/Office of the University Registrar*	Delivery Term:	*FOB DESTINATION*
Date of Delivery:	*15 Days upon receipt of Purchase Order*	Payment Term:	*30 days after complete delivery*

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount
3		unit	Waste toner for Fuji Xerox Model DCV2265	1	2,700.00	2,700.00
4		unit	Toner for Fuji Xerox Model DCV2265 K	10	8,500.00	85,000.00
5		unit	Toner for Fuji Xerox Model DCV2265 C, M, Y (2 for each color)	6	12,500.00	75,000.00
				TOTAL		162,700.00

(Total Amount in Words) **ONE HUNDRED SIXTY TWO THOUSAND SEVEN HUNDRED PESOS.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

THEA CALUNDIAN
Signature over Printed Name of Supplier

05/29/2024
Date

FELIPE SALAING COMILA
President

Fund Cluster: _____
Funds Available: _____

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: [illegible]
Date of the ORS/BURS: [illegible]
Amount: ₱ 162,700.00