



# PURCHASE ORDER

|           |   |                      |                        |
|-----------|---|----------------------|------------------------|
| Supplier: | <b>CATALYST COMPUTER OFFICE EQUIPMENT AND WHOLESALING</b> | P.O No.:             | <u>2024-15-GAA-174</u> |
| Address:  | KM.6 LA TRINIDAD, BENGUET                                 | Date:                | <u>MAY 07 2024</u>     |
| Tin:      |   | Mode of Procurement: | NP-SVP                 |
|           |   | PR No.:              | 2024-02-287            |


Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

|                    |  |                |   |
|--------------------|--|----------------|---|
| Place of Delivery: | <b>BSU SPMO</b>                                    | Delivery Term: | <b>FOB DESTINATION</b>                        |
| Date of Delivery:  | <b>WITHIN 15 CALENDAR DAYS UPON RECEIPT OF PO.</b> | Payment Term:  | <b>within 30 days after complete delivery</b> |

| Item no. | Stock/Property No. | Unit  | ITEM  | Quantity | Unit Cost | Amount           | End user          |
|----------|--------------------|-------|---|----------|-----------|------------------|-------------------|
| 1        |                    | units | <b>EPSON L3210 Colored Printer, Brand New Print Technology:CIS fast print speeds up to 10ipm (or equivalent) for colour included: one full set of ink bottles 1 year warranty</b> | 4        | 9,700.00  | 38,800.00        | Cashiering Office |
|          |                    |       |   |          |           | <b>38,800.00</b> |                   |

(Total Amount in Words) **Thirty Eight Thousand Eight Hundred Pesos Only**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 5.15.24  
**CATALYST COMPUTER OFFICE EQUIPMENT WHOLESALING**  
  
 Signature over Printed Name of Supplier  
 Whatsapp/Viber 09061805...  
 hopeenterprises2021@gmail.com  
 Allen Tolding Proprietor

Very truly yours:  
  
**FELIPE SALANO COMILA**  
 University President

|                  |  |                       |                      |
|------------------|--|-----------------------|----------------------|
| Fund Cluster:    |  | ORS/BURS No.:         | <u>2024-05-118-1</u> |
| Funds Available: | <u>IMELDA B. GALINATO</u><br>Accountant IV | Date of the ORS/BURS: | <u>MAY 08 2024</u>   |
|                  |  | Amount:               | <u>38,800</u>        |