



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1023

Name of Business : \_\_\_\_\_

DATE: 16 AUGUST 2024

Address: \_\_\_\_\_

P.R. NO. : 2024-07-1198 ✓

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: PhP. 195,000.00 ✓

FUND SOURCE: GAA BPR # 2024-07-530

The Benguet State University through its Bids and Awards Committee will undertake JP-51P for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 7 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Aug. 21, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

*[Signature]*  
**SAMUEL S. POLIDEN**

Chairperson, BAC (Goods & Services)

College/Dept./Office OP

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	3		DESKTOP PC + PRINTER DESKTOP PC (complete set) with the MINIMUM specifications: 1. System unit: Processor: 4cores 12Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. Motherboard: must be compatible to the aforementioned processor with SLV; 3. RAM: 8Gb; 4. Storage: 512Gb SSD / NVME m.2; 5. power supply: 500W true rated with 80+ bronze rated or higher 6. Monitor: 24" FHD 7. WI-FI card 8. Accessories: a. ATX casing with transparent side panel and cable management; b. wireless optical mouse and keyboard; c. 500w AVR; d. USB powered speaker; e. must provide USB recovery disk 9.licenses not counterfeit: installed with at least Microsoft windows operating system to be compatible to BSU application software with authentic box / disk; Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic box / disk; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 7 years;  A3 COLORED PRINTER ALL IN ONE WITH ADF (copy / scan up to legal size only) Condition: Brand New; Type: Color, All-in-one with ADF and automatic printing (duplex); Print Technology: CIS Connectivity: At least with Wi-Fi and USB; print up to A3 and copy / scan up to legal size only; included: one full (1) set of ink bottles 1-year warranty or 30,000 pages, whichever comes first			₱ 195,000.00		
<b>TOTAL</b>						<b>195,000.00</b>		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.