



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/

Agency: _____ QUOTATION NO. 1052

Name of Business : _____ DATE: AUG 22 2024

Address: _____ P.R. NO. : 2024-08-1301

Email address: _____ Telephone No. _____ ABC: Php. 56,300.00

FUND SOURCE: SP

The Benguet State University through its Bids and Awards Committee will undertake MP-SUP

for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Sept. 9, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

SAMUEL S. POLIDEN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **BAPTC**

Item No.	Qty	Unit	Item	Technical Specifications		ABC	Unit Cost	Total Cost	
				COMPLY	COUNTER OFFER				
supply and delivery of office supplies / equipments									
1	4	unit	Paper Shredder, Automatic, 17L, shreds up to 8 sheets of paper, anti-Jam: reverse function, Cut Type: Cross Cut, 220V			₱ 17,600.00			
2	8	unit	Folding Table, Gray, 180cmX76cmX74cm (LxWxH), 6-seater capacity, steel legs			₱ 35,200.00			
3	10	unit	Monoblock Chair, 28", Beige, hard plastic, w/o arm chair			₱ 3,500.00			
TOTAL							56,300.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.