



Republic of the Philippines  
 Benguet State University  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph



Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/Corporation/Cooperative/Agency: \_\_\_\_\_

QUOTATION NO. 1102

Name of Business : \_\_\_\_\_

DATE: SEP 10 2024

Address: \_\_\_\_\_

P.R. NO. : 2024-09-1475

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 50,000.00

FUND SOURCE: 163

*The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:*

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 Pm of Sep. 18 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: \_\_\_\_\_ a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, date of OR : \_\_\_\_\_
- Business Permit Number : \_\_\_\_\_ (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_)
- \* PhilGEPS Registration Number: \_\_\_\_\_

College/Dept./Office:

MARKETING CENTER

**SAMUEL S. POLIDIEN**  
 Chairperson, BAC (Goods & Services)

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	8	pc	Electric fan, ceiling mount, orbit type, 16", 230V, 60HZ, 65W with one year supplier warranty			28,000.00		
2	2	pc	Tower fans, 5 meters wind range, 60 degrees oscillation, 23,000m/hr ultra high velocity, 16" Louver height, 3 speed settings, 40W, 24-hour operation, 23" vertical height, with one year supplier warranty, 220V, 60HZ			10,000.00		
3	3	pc	Extension cord, wheel type, 15 meters, 3 sockets, 250V			6,000.00		
4	3	pc	Extension cord with surge protector, 6 switches, 6 universal outlets and 1.7 meter chord length, 3.5 mm <sup>2</sup> , 220V			6,000.00		
			<b>TOTAL</b>			<b>50,000.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name \_\_\_\_\_

Date and Time of Receipt of RFQ \_\_\_\_\_

\* Not a ground for disqualification for failure to indicate but required as a condition for award.