



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 1204  
 Name of Business : \_\_\_\_\_ DATE: **September 12, 2024**  
 Address: \_\_\_\_\_ P.R. NO. **2024-09-1477**  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. **140,000.00**  
 FUND SOURCE: IGI-Gladiola

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP  
 for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Sept. 23, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: \_\_\_\_\_ a) line item; v b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 (If renewal of Business Permit is still on process, please indicate OR  
 No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**SAMUEL S. POLIDEN**  
 Chairperson, BAQ (Goods & Services)

College/Dept./Office: **BSU GLADIOLA CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2	set	WOODEN SOFA SET: cleopatra salaset, gemilina wood tinted narra color, 2 pcs. long chair with backrest (16"Hx18"Wx5ft L) 4 pcs. single chair (16"Hx18"Wx20"L), 4 pcs. side table (18"Hx16"Wx16"L) <i>See attached design</i> XXXXXXXXXX			140000.00		
					<b>TOTAL</b>	<b>140,000.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

