



REQUEST FOR QUOTATION (RFQ)

(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1205

Name of Business : _____

DATE: SEP 15 2024

P.R. NO. : 2024-02-255

Address: _____

Email address: _____ Telephone No. _____

ABC: Php 84,000.00/

Fund Source: **GAA**

The Benguet State University through its Bids and Awards Committee will undertake Direct Contracting for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 3 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Sept. 18, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph).
- The item/s shall be procured by: a) item; X b) lot; c) per sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

SAMUEL SALAY POLIDEN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **OES**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1		LOT	SUPPLY AND DELIVERY OF TONERS FOR DEVELOP INEO+258			84,000.00		
Breakdown:								
	3	pcs	TONER ,BLACK			34,500.00		
	1	pcs	TONER ,CYAN			16,500.00		
	1	pcs	TONER ,YELLOW			16,500.00		
	1	pcs	TONER ,MAGENTA			16,500.00		
			xxxxxxx					

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and time of receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.