



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1278

Name of Business : _____

DATE: OCT 20 2023

Address: _____

P.R. NO. : 2023-10-1295

Email address: _____ Telephone No. _____

ABC: Php. 680,000.00

FUND SOURCE: FLR 2022

The Benguet State University through its Bids and Awards Committee will undertake WP - SVP
for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Oct. 24, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

Reynante B. Basco
REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)

College/Dept./Office: **COLLEGE OF NURSING**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	60	unit	OFFICE CHAIRS/ SWIVEL CHAIR, ergonomic chair, vinyl material, with armrest and adjustable headrest, back tilt feature, adjustable height, high density foam cushion, 285 lbs weight capacity, heavy duty			480,000.00		
2	2	set	SOFA SET with wooden center table, 2 side sofas and long single sofa that can accommodate 4 pax, cloth or leatherette material			50,000.00		
3	10	unit	FILING CABINET, steel, 4 drawers, vertical, cream or dark brown			150,000.00		
			XXXXXXXXXXXX					
TOTAL						680,000.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.