



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1429

Name of Business : _____

DATE: NOV 15 2023

Address: _____

P.R. NO. : ~~2023-08-1068~~; ~~2023-07-1005~~; 2023-07-1003; 2023-07-955; 2023-07-956; 2023-07-990;
~~2023-08-1046~~

Email address: _____ Telephone No. _____

ABC: Php. 180,026.00

FUND SOURCE: GAA-FLR 2022

The Benguet State University through its Bids and Awards Committee will undertake NP-Two Failed Bidding for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Nov. 20, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
Chairperson, BAC (Goods & Services)

College/Dept./Office: CE; CTE; CIS; BUGUIAS; MEDICINE

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	12	units	Queueing Line or Station Post - max. of 2 m span, retractable belt, w/ bsu logo print			P 25,020.00		
2	14	unit	Paper Cutter/Trimmer - sliding with paper adjuster, paper size indicator: A3/B4/A4/B4/B5/B6/B7 post card and photo (L) sizes, cutting capacity: approx. 12 sheets (70 gsm paper), with extra blades			P 42,006.00		
3	3	units	Laminating Machine - thermal, hot and cold laminating mode, up to A3 size - 250 microns, maximum laminating thickness: 13", laminating length; 4 heat resisting silicone rollers, steel case, forward and reverse switch, variable temperature control, professional grade motor and heating element			P 9,000.00		

4	1	unit	Binder - punching capacity: 12 sheets, binding capacity: 450 sheets (A4)/51 mm plastic ring, paper margin 3/4/5 mm; square hole distance: 14.3 mm, square holes: 21 holes			P	2,000.00		
5	1	unit	Paper Shredder -with touch button, can shred CD/DVD, hard paper, 200 sheet automatic and 10 sheet manual shredding capacities, auto reverse - 32L bin capacity			P	40,000.00		
6	2	unit	Document Scanner -with the minimum specifications: scanner type: flatbed; duplex capability; maximum scan size: legal; image properties: input color depth: 48 bit; output color depth: 24 bit; enhanced scan resolution: 1200; note: all items indicated make/brand of must have existed in the market with good records in the past 7 years			P	62,000.00		
			TOTAL				180,026.00		
			XXXXXXXXXXXX						

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 1429