



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1430

Name of Business : _____

DATE: NOV 15 2023

Address: _____

P.R. NO. :2023-11-1361; 2023-11-1367; 2023-10-1333; 2023-11-1392

Email address: _____ Telephone No. _____

ABC: Php. 205,000.00

FUND SOURCE: GAA-FLR 2022

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Nov. 20, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 _____, (If renewal of Business Permit is still on process, please indicate OR
 No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **SSG; VP-ADFIN; SPMO; GAD**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	unit	Sofa - 3 seaters; color: black; material: leatherette; with backrest; dimension atleast 180 x 50 x 40 cm (wdh)			P 10,000.00		
2	1	unit	Sofa - 3 seaters; color: black; material: leatherette; w/o backrest; dimension atleast: 180 x 50 x 40 cm (wdh)			P 10,000.00		
3	1	unit	Paper Shredder - cross cut, shreds 120 sheets - bin capacity: 20 liters, 220V			P 15,000.00		

4	1	unit	Paper Shredder - shreds 18 sheets of paper per pass into 397 (5/32"x1-1/2" security level P-4) cross-cut particles; can shreds staples, paper clips, CDs/DVDs, junk mail, maximum run time: 30 mins. On 40 mins off. For 1-3 users; amps:5; basketype: pull-out bin;100% jan proof system; safeness technology stops shredder when hands touch the paper opening; 9 galloon pull-out bin with led bin-full indicator; 9 inch wide paper entry - bin capacity: 30 liters			P	30,000.00			
5	15	unit	Office Chair - ergonomic chair with adjustable armrest headrest mesh back reclining tilt tension: 90 degrees-180 degrees, color: black			P	105,000.00			
6	3	unit	Office Chair - pneumatic height adjustment, recline height mechanics; 100 kgs weight capacity; 300 kgs static load base capacity; adjustable soft pu armrest; 360 degrees swivel function; thick mesh fabric on seater and backrest; material: Pu leather - color: black			P	15,000.00			
7	2	unit	Portable Trolley Speaker - 2 way active speaker 200watts; USB/BT/NFC/FM/LED LIGHT; guitar and wired mic input; rechargeable battery; - with 2 pcs wireless microphone; 1 pc. Adaptor; remote control; microphone holder			P	20,000.00			
TOTAL								205,000.00		
XXXXXXXXXXXX										

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 1430