



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telephone No. (074) 661-1839; Email: procurement@bsu.edu.ph
REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1531

Name of Business : _____

DATE: DEC 07 2023

Address: _____

P.R. NO. : 2023-06-1083

Email address: _____ Telephone No. _____

ABC: Php. 90,000.00

The Benguet State University through its Bids and Awards Committee will undertake PP- CVP FUND SOURCE: 911 Enhanced RCP for the items listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 7 calendar days.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 9:00 AM of DEC. 12, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by: a) line item; b) lot; c) sub-lot
8. Business Permit Number: _____, date of issue: _____, place of issue: _____, for the payment of renewal of _____ (if renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____)
9. * PhilGEPS Registration Number: _____

College/Dept./Office: CORCAARRD

REYMANTE B. BASCO
 Chairperson, BAC (Goods & Services)

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1			<u>Printing and Binding of ANAP Journal</u>					
30	pos		Specifications: Size: 8.5" width x 11" height Paper Qty: 120 gsm Embossed-Glossy matted (Inside pages) Cover: Embossed-Glossy matted 120 gsm No. of pages: 46 Color scheme: Cover pages Binding: Perfect bind				30,000.00	
			<u>Printing and Binding of Regional Symposium Manual</u>					
30			Specifications: Size: 8.5" width x 11" height Paper Qty: 120 gsm Embossed-Glossy matted (Inside pages) Cover: Embossed-Glossy matted 200 gsm No. of pages: 54 Margins: 3p0 all sides Binding: Perfect bind				30,000.00	
			<u>Printing and Binding of CorCAARRD Manual of Operations</u>					
30			Specifications: Size: 8.5" width x 11" height Paper Qty: 120 gsm Embossed-Glossy mattedr (Inside pages) Cover: Embossed-Glossy matted 200 gsm No. of pages: 88 Margins: 0.5" all sides Binding: Perfect bind				30,000.00	
			TOTAL				90,000.00	
Counter offers:			XXXXXXXXXXXX					

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____

Date and Time of Receipt of RFQ _____