



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO.: 06-2024-49  
 Name of Business : \_\_\_\_\_ DATE: 06-27-2024  
 Address: \_\_\_\_\_ P.R. NO. : 2024-05-1003  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 55,000.00  
 FUND SOURCE: IGI-BSU La Trinidad

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5pm of 7-9-2024. **Offers may be submitted in sealed or open quotation in person, or email (bokod.procurement@bsu.edu.ph)**
- The item/s shall be procured by: \_\_\_\_\_ a) line item;  b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**SAMUEL S. POLIDEN**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **IGP-BSU Bokod Campus**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	unit	<b>DESKTOP COMPUTER</b> Minimum Specifications: 1. System Unit: Processor: 4 cores/12 Mb cache, must be in the latest or 1 generation/series lower than the latest product; 2. Motherboard: must be compatible to the aforementioned processor with SLV; 3. RAM: 32Gb (16Gb x 2 pcs); 4. Storage: 1 Tb 512Gb SSD / M2; 5. Power Supply: 500w true rated with 80+ bronze rated or higher; 6. Monitor: 24" FHD 7. WI-FI Card; 8. Accessories: a. ATX casing with transparent side panel and cable management; b. USB optical mouse and cable management; c. 500w AVR; d. USB powered speaker; e. must provide USB recovery disk 9. Licenses: not counterfeit, installed with at least Microsoft Windows Operating System to be compatible to BSU application software with authentic disk (OEM); Office Suite (perpetual); has at least: word processor, spreadsheet, presentation with authentic box;			55,000.00		

			NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 7 years					
			<b>TOTAL</b>			<b>55,000.00</b>		
			<b>XXXXXXXXXX</b>					

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.