



Republic of the Philippines  
**Benguet State University**  
**BOKOD CAMPUS**  
**PROCUREMENT OFFICE**  
 Ambangeg, Daklan, Bokod, Benguet 2605  
 Email: bokod.procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
 (ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO.: 07-2024-58

Name of Business : \_\_\_\_\_

DATE: 8/27/2024

Address: \_\_\_\_\_

P.R. NO.: 2024-06-1103

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 197,000.00

FUND SOURCE: IGI-BSU La Trinidad

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5pm of 9-4-2024. Offers may be submitted in sealed or open quotation in person, or through email (bokod.procurement@bsu.edu.ph)
- The item/s shall be procured by: \_\_\_\_\_ a) line item;  b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**SAMUEL S. POLIDEN**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: IGP - BSU BOKOD CAMPUS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	100	pcs	WATER GALLONS - Round container with cap, 5 gallon capacity, color blue			20,000.00		
2	50	pcs	WATER GALLONS - Slim with handle, 5-gallon capacity, with rotary faucet, 33x16x43cm, color blue			10,000.00		
3	50	pcs	WATER GALLONS - Slim with handle, 2.5-gallon capacity, with rotary faucet, 30x16x25cm, color blue			6,000.00		
4	5000	pcs	WATER BOTTLE - with cap, 1-L capacity, with BSU Bokod sticker/label			50,000.00		
5	5000	pcs	WATER BOTTLE - with cap, 500ml capacity, with BSU Bokod sticker/label			45,000.00		
6	8000	pcs	WATER BOTTLE - with cap, 350ml capacity, with BSU Bokod sticker/label			64,000.00		
7	100	pcs	GALLON CAP - T back cap, color blue			500.00		
8	10	packs	PET SEAL FOR WATER PET BOTTLES - 1000pcs/pack			1,500.00		
<b>TOTAL</b>						197,000.00		
<b>XXXXXXXXXX</b>								

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.