



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet  
 www.bsu.edu.ph  
 Telefax No. (074) 661-3329; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 768  
 Name of Business : \_\_\_\_\_ DATE: JUN 20 2024  
 \_\_\_\_\_ P.R. NO.: 2024-04-620  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php 109,500.00  
 \_\_\_\_\_ FUND SOURCE: TBI Phase 2

The Benguet State University through its Bids and Awards Committee will undertake NP- SVI \_\_\_\_\_  
 for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of June 26, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: / a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 No: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR  
 \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

*Dr. Samuel S. Poliden*  
**SAMUEL S. POLIDEN**  
 Chairperson, BAC (Goods & Services)  
6-20-24

College/Dept./Office: **ATBI/IC (TBI Phase 2)**

Item No.	Qty	Unit	Item	Technical		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	365	pcs	Printing, Binding and Delivery of <u>Book</u> COMPENDIUM Saddle Stitch Plastic Laminated mat cover (250gsm) Colored Glossy paper inside pages (115 gsm) Size: 6" x 9" 130 pages Soft Bound			109,500.00		
			<b>XXXXXXXXXXXX</b>			<b>109,500.00</b>		
			<b>TOTAL</b>					

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.