



Republic of the Philippines  
**Benguet State University**  
**BOKOD CAMPUS**  
**PROCUREMENT OFFICE**  
 Ambangeg, Daklan, Bokod, Benguet 2605  
 Email: bokod.procurement.bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO.: 08-2024-92  
 Name of Business : \_\_\_\_\_ DATE: 08-14-2024  
 Address: \_\_\_\_\_ P.R. NO. : 2024-08-1245  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 59,200.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake NP-SVP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 10 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5 PM of 08-30-2024. **Offers may be submitted in sealed or open quotation in person, or through email (bokod.procurement@bsu.edu.ph)**
- The item/s shall be procured by: \_\_\_\_\_ a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 OR : \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of renewal for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

  
**SAMUEL S. POLIDEN**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: Motorpool

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	4	pc	Tires for Nissan Urvan 350 - 215/75 R15			28,000.00		
2	4	pc	Tires for Toyota GL Grandia - 235/65 R16			31,200.00		
<b>TOTAL</b>						<b>59,200.00</b>		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.