



OFFICE OF THE PRESIDENT

09 November 2018

ADMINISTRATIVE MEMORANDUM
No. 010, S. 2018

To : ALL UNIVERSITY PERSONNEL AND OTHERS CONCERNED

Subject : RE-DESIGNATION/RE-COMPOSITION OF THE COMMITTEE ON
COST-CUTTING AND SYSTEMS IMPROVEMENT MEASURES

1. Pursuant to the University's COLLECTIVE NEGOTIATION AGREEMENT (CNA), particularly, Article IX (COST-CUTTING MEASURES/IMPROVEMENT), and in compliance to the Department of Budget and Management Budget Circular No. 2006-1; Item 7.1.1 (GUIDELINES ON THE GRANT OF COLLECTIVE NEGOTIATION AGREEMENT SIGNING BONUS), or, as amended, the following shall be redesignated/re-compose the said Committee, to wit:

Chair : MATIAS C. ANGIWAN, JR.
Chief Administrative Officer, Administrative Services
Division

Co-Chair : IMELDA O. DEGAY
Faculty Club President

SUSAN P. BUASEN-OCASEN
President, Non-Teaching Association

Secretariat : JOAN ANN C. BALINGGAN (Accounting Office)
SHEILA MARY V. BASQUIAL (Budget Office)

Members 1.: MARY JOY S. RAPUSO
Chief Administrative Officer, Finance Division

2. The SAO, Supply and Property Management Office

3.: ARSENIA L. BAYAWA
Head, Procurement Management Office

4. The Head, General Services Office

2. All concerns relating to the observance and implementation of cost-cutting measures shall pass through this Committee; most especially the promotion of advocacies pertaining to the conscientious utilization of supplies and materials and the use of other resources of the University while maintaining quality services;

3. It is desired that the Committee shall perform their duties and responsibilities in accordance to the University's CNA and in compliance to the DBM Budget Circular, effective immediately until March 16, 2020, or, until sooner revoked by this Office;

4. Issued for the guidance, information, support and cooperation of all.

FELICIANO G. CALORA, JR.
President

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