



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph



## REQUEST FOR QUOTATION (RFQ)

**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

Name of Business : \_\_\_\_\_

Address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 90 calendar days. Staggered Delivery.
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 PM of Feb. 2, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
8. Business Permit Number : \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR \_\_\_\_\_ for the payment or renewal).
9. \* PhilGEPS Registration Number: \_\_\_\_\_

  
**JOSEPH M. FLORENTIN**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **CANTEEN**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	6	sack	All Purpose Flour (25kls)			8,100.00		
2	2	bale	Bihon Palabok (454gx12 / bale)			1,300.00		
3	5	kgs	Balatinao			600.00		
4	6	case	Macaroni Pasta elbow (900gx12/case)			6,930.00		
5	70	kgs	Malagkit			10,500.00		
6	4	case	Pasta spaghetti (900g x12)			4,040.00		
7	60	/ sack	Rice, Aromatic, Whole Grain (25 kls)			84,000.00		
8	3	sack	Sugar, Light Brown (50 kls)			9,990.00		
9	2	sack	Sugar, White (50 kls)			9,450.00		
3	20	ties	Chocolate powder sachets 24g (12pcstie)			2,400.00		
4	20	ties	Coffee 3in1 assorted sachets (10pcstie)			2,400.00		
5	50	case	Juice drink 200-250ml in pet bottle x12			11,250.00		
6	20	ties	Milk powder sachets 33g (8pcstie)			2,000.00		
7	20	case	Pineapple juice drink in can, 220mlx24			14,200.00		
8	5	packs	Powdered Drink, Cucumber Lemonade 360g			2,250.00		
10	50	case	Soda drink in pet bottle (12pcscase)			12,000.00		
1	10	case	All Purpose Cream (250 ml x 24/ case)			19,800.00		
2	3	case	Coffee creamer (20x48x5g/case)			5,370.00		
3	6	case	Mayonnaise (5.5 l x 2)			21,300.00		
4	5	kgs	Raisins, Seedless, California 1kg			1,250.00		
						229,130.00		

Counter offers: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Date and Time of Receipt of RFQ

Revised: 9/19/2022