



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 34  
 Name of Business : \_\_\_\_\_ DATE: JAN 27 2026  
 Address: \_\_\_\_\_ P.R. NO. : 2026-01-GAA-115  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 234,000.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake \_\_\_\_\_  
 for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Jan. 27, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimite (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: ✓ a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, date of OR: \_\_\_\_\_, (if renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_), date of \_\_\_\_\_, date of \_\_\_\_\_
- \* PhilGEPS Registration Number: \_\_\_\_\_

**JOSEL M. FLORENTIN**  
 Chairperson, BAQ (Goods & Services)

College/Dept./Office: **UPAO**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	650	pcs	<b>BSU LEIS</b> Lace: 50 inches length and 2 inches wide, ethnic cloth (color green,yellow,black,white) ;BSU Logo laser-engraved on a bamboo circle; Diameter: 4 inches ; Thickness: 1 cm *Must provide sample before final and mass production; see attached design			234,000.00		
Counter offers:				xxxxxxx				

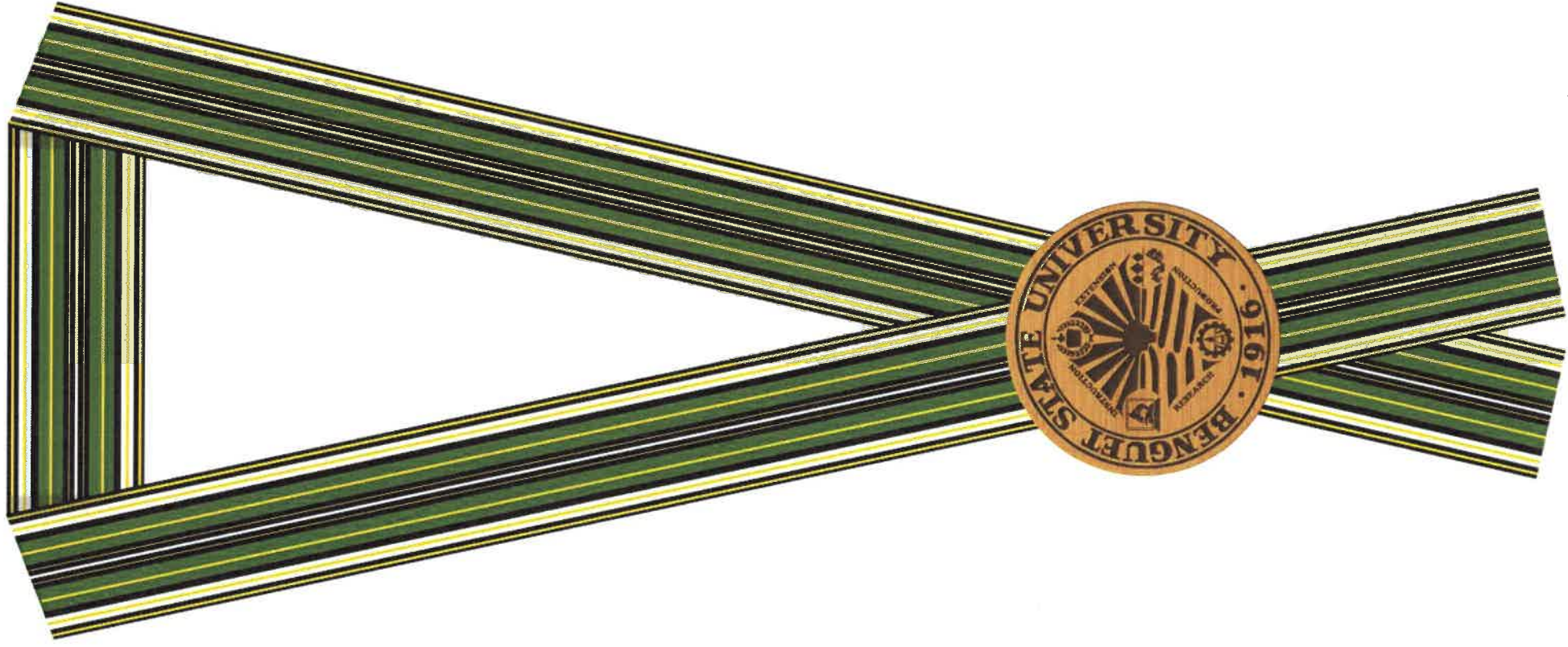
Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.



RFA 134