



REQUEST FOR QUOTATION (RFQ)  
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency:

Name of Business : \_\_\_\_\_  
Address: \_\_\_\_\_  
Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 59

DATE: JAN 22 2026

P.R. NO. : 2026-01-BTI-12

ABC: Php. 420,750.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

1. All entries must be written legibly and accurately.
2. Delivery period is within 90 calendar days, staggered delivery
3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
4. Price validity shall be for a period of 30 calendar days.
5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
6. Deadline of submission of quotation is on or before 5:00 pm of Jan. 28 2026 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
7. The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
8. Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
(If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
9. \* PhilGEPS Registration Number: \_\_\_\_\_

JOSEL M. FLORENTIN  
Chairperson, BAC (Goods & Services)

College/Dept./Office: **MARKETING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	100	cases	Distilled water 1Lx20's/case			32,000.00		
2	150	cases	Purified water 1Lx20's/case			41,250.00		
3	100	cases	Purified water 1.5Lx12's/case			21,000.00		
4	100	cases	Alkaline Water 1Lx20's/case			39,500.00		
5	50	cases	Ion supply drink 500mlx24's			57,500.00		
6	50	cases	green tea 350mlx24's, honey lemon			25,000.00		
7	50	cases	Flavored green tea 335mlx24's (apple, lemon, dalandan)			30,000.00		
8	50	cases	Flavored green tea 230mlx24's (apple, lemon, dalandan)			30,000.00		
9	50	cases	fruit flavored juice with nata de coco 320mlx24's/case (coconut, yogurt, lychee, grape, strawberry, grapefruit etc.)			51,000.00		
10	100	cases	water based drink 500mlx15's/case, assorted flavors (lychee, calamansi, cucumber lime)			55,000.00		
11	100	cases	orange flavored juice 250mlx12's/case			22,000.00		

12	150	cases	assorted fruit juice tetra pack 220mlx10's/box (grapes, mango, orange, apple)			16,500.00		
						<b>420,750.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

*\*Not a ground for disqualification for failure to indicate but required as a condition for award.*

Revised: 9/19/2022

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