



REQUEST FOR QUOTATION (RFQ)  
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_  
Name of Business : \_\_\_\_\_  
Address: \_\_\_\_\_  
Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

QUOTATION NO. 84  
DATE: JAN 23 2026  
P.R. NO. : 2026-01-BTI-25  
ABC: Php. 747,000.00  
FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 90 calendar days, Staggered Delivery.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Jan. 30, 2026. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: ☒ a) line item; ☐ b) lot; ☐ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

JOSEL M. FLORENTIN  
Chairperson, BAC (Goods & Services)

College/Dept./Office: CANTEEN

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	300	kgs	Beef Laman			27,000.00		
2	50	pcs	Embutido, 500g			4,500.00		
3	100	kgs	Garlic Longanisa			37,000.00		
4	600	kgs	Pork Belly			234,000.00		
5	100	kgs	Pork, ground			40,000.00		
6	10	kgs	Pork Internal Organs			2,000.00		
7	50	kgs	Pork Liver			12,500.00		
8	1000	kgs	Pork Laman			390,000.00		
						747,000.00		

Counter offers:  
Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name \_\_\_\_\_ Date and Time of Receipt of RFQ \_\_\_\_\_  
\* Not a ground for disqualification for failure to indicate but required as a condition for award. Revised: 9/19/2022