



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
Office of the University President



NOTICE TO PROCEED

November 12, 2024

MS. ALICIA P. RUFINO

Owner

OFFICETECH GENERAL MERCHANDISE

Epiphany Cmpd., Betag, La Trinidad, Benguet

Dear Ma'am:

The attached Contract Agreement having been approved, notice is hereby given to your firm for the *Supply and Delivery of IT Equipment of BSU Buguias Campus, Loo, Buguias, Benguet* for (LCRQ) for Item #2 (Desktop PC) and Item #4 (Printer) (PO No. 2024-~~161-473~~¹⁶¹⁻⁴⁷³) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

FELIPE SALAING COMILA

University President

CONFORME/AWARD ACCEPTED

Name of Bidder/Representative ALICIA RUFINO
09104144000
officetechmerchandise2@gmail.com

Date of Receipt 11/15/24

Authorized Signature