



**PURCHASE ORDER**

Supplier: <b>OFFICETECH GENERAL MERCHANDISE</b>	P.O No.: <u>2024-11-161-435</u>
Address: <u>Epiphany cmpd., Betag, La Trinidad, Benguet</u>	Date: <u>NOV 05 2024</u>
Tin: _____	Mode of Procurement: <u>NP-SVP</u>
	<u>2024-08-1353 &amp; 2024-08-1442 &amp; 2024-04-753</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>BSU-Buguias Campus</u>	Delivery Term: <u>Deliver</u>
Date of Delivery: <u>30 days upon receipt of PO</u>	Term: <u>Within 30 days</u>

Item no.	Stock/Property No.	Unit	Description	Quantity	Total Cost	Amount
2		set	<b>Desktop PC- Intel Core I3-12100</b> 4 cores,4 threads,12mb cache, H610M RAM: 8Gb; Storage: 512Gb SSD / m2; power supply: 500W true rated 80+ bronze rated or higher Monitor: YGT 24" FHD WI-FI card Accessories: a. ATX casing with cable management; b. USB optical mouse and keyboard; c. 500w AVR; d. USB powered speaker;  Licenses not counterfeit: Operating system: installed with at least Windows 10 to be compatible to the BSU Enrollment software with authentic disk; Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic box / disk	7	29,450.00	206,150.00
4		unit	<b>Printer-Epson L6270</b> All in one with ADF (Duplex) Print Technology: CIS Connectivity: with Wi-Fi and USB;scan up to legal size only included: one full (1) set of ink bottles 1-year warranty	1	19,200.00	19,200.00
X-X-X						
					<b>TOTAL</b>	<b>225,350.00</b>

(Total Amount in Words) **Two Hundred Twenty-Five Thousand Three Hundred Fifty Pesos Only**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <b>ALICIA RUFINO</b> <b>09134144000</b> <u>officetechgeneralmerchandise2@gmail.com</u> Signature over Printed Name of Supplier <u>alisp2u</u> Date _____	Very truly yours,  <b>FELPE SALANG COMILA</b> University President
---	---

Fund Cluster: _____ Funds Available: _____  <b>IMELDA B. GALINATO, Ph.D.</b> Accountant IV	ORS/BURS No.: <u>2024-11-1602</u> Date of the ORS/BURS <u>NOV 12 2024</u> Amount: <u>225,350.00</u> <u>05206441</u>
--	--