



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
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REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____	QUOTATION NO. 2025-06- 57
Name of Business : _____	DATE: June 4, 2025
Address: _____	P.R. NO. :2025-05-845 & 2025-06-02
Email address: _____ Telephone No. _____	ABC: Php. 248,900.00
	FUND SOURCE: IGI Buguias

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 40 Days
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 P.M June 13, 2025. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (buguias.pmo@bsu.edu.ph)**
- The item/s shall be procured by: x a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


JOSEL M. LORENTIN
 BAC Chairman (Goods and Services)

College/Dept./OfficBUGUIAS CAMPUS-Registrar & Security Services

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
Supply and Delivery of IT Equipment								
1	1	unit	ALL IN ONE DESKTOP CHARGER for Acer.aspire C24.i3			1,900.00		
2	1	unit	DESKTOP PC (complete set) with minimum specifications: <i>System unit:</i> Processor: 8cores 16Mb cache, must be in the latest or 1 generation / series lower than the latest product; <i>Motherboard:</i> must be compatible to the aforementioned processor, 4 RAM slots, SSD m2 slot, RAID support with SLV; RAM: 32Gb; <i>Storage:</i> 1Tb M.2 SSD; Video card 2Gb; power supply: 650W true rated with 80+ bronze rated or higher power supply; Monitor: 27" FHD; <i>Wireless LAN card:</i> 802.11 ac/a/b/g/n; <i>Accessories:</i> ATX casing with transparent side panel with cable management; USB optical mouse and keyboard; 1500w AVR; USB powered speaker; must provide USB recovery disk;LICENSES not counterfeit: installed operating system Windows 11 to be compatible to BSU application software with OEM box; Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with OEM box; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;			90,000.00		

3	2	unit	DESKTOP PC (complete set) with minimum specifications: Processor: 6cores 10Mb cache, must be in the latest or 1 generation / series lower than the latest product; RAM: 16Gb; Storage: 512 M.2 SSD; Monitor: 27" FHD; Wireless ready: 802.11 ac/a/b/g/n; Bluetooth; built in speaker; Integrated 5.0 MP Full HD high-sense webcam with 2 stereo microphones; OEM USB optical mouse and keyboard; 500w AVR; must provide USB recovery disk; LICENSES not counterfeit: installed operating system Windows 11 to be compatible to BSU application software with OEM box / if bundled must have a licensed activation key; Installed Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with OEM box / if bundled must have a licensed activation key; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years;			110,000.00		
4	1	set	Desktop Mini PC with 24" FHD Monitor with minimum specifications: Processor: 4cores 6Mb cache must be in the latest or 1 generation lower; RAM: 16Gb (8Gbx2pcs); Storage: 512Gb NVME PCIe 3.0 SSD; connectivity: 2.5G network WIFI 6 and Bluetooth 5.2; 2x HDMI Dual Screen 4k Output; installed with license Microsoft Windows 11 to be compatible to BSU application software's with authentic disk, Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with OEM box; Monitor: 24" FHD 1920 x 1080 resolution, 100hz refresh rate, with compatible slots at the back for mini PC mounts and HDMI ports; ACCESSORIES: US Power adapter (DC IN 36), Vesa Mount & 1M HDMI Cable; USB optical mouse and keyboard; 500w AVR; USB powered speaker; webcam: Full HD, 69 deg Diagonal FOV, Low light support, Autofocus, Omni-directional mic, UVC Compliant, Universal clip with 360 deg swivel must provide USB recovery disk; NOTE all items are brand new, indicated make/brand of must have existed in the market with good records in the last 5 years.			30,000.00		
5	1	unit	COLORED PRINTER WITH ADF, (can copy upto Legal and scan upto A4) with minimum specifications: Condition: Brand new; PRINT: Type: AIO with ADF; Max Res: 4800x 1200 dpi; ADF Capacity: 30 sheets; COPY:Max copy size: Legal; Max copies: 99; Copy Res: 600 x 600 dpi; A4 Simplex Flatbed (Black / Colour): Up to 10.8 / 5.5 ipm or equivalent; A4 Simplex ADF (Black / Colour): Up to 60 sec / 82 sec; Interface: USB, Wifi 4, Wifi Direct, TCP, SNMP, DHCP; Control panel: 1.0" Colour LCD Screen			17,000.00		
			TOTAL			248,900.00		
			XXXXXXXXXXXX					

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022