



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
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Telefax No. (074) 661-1839; Email: buguias.pmo@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
Name of Business : _____
Address: _____
Email address: _____ Telephone No. _____

QUOTATION NO. 2024-10- 66
DATE: October 10, 2024
P.R. NO. :2024-09-1566
ABC: Php. 81,000.00
FUND SOURCE: IGI Buguias NSTP Fund

The Benguet State University through its Bids and Awards Committee will undertake Negotiated Procurement-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within the day of the activity.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 P.M of October 17, 2024 . **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (buguias.pmo@bsu.edu.ph)**
- The item/s shall be procured by: _____ a) line item; x b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


SAMUEL S. POLIDEN
Vice President for Academic Affairs
Chairperson

College/Dept./Office: **BUGUIAS CAMPUS**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	Lot	Supply and Delivery of Meals and Snacks during the NSTP Students Basic Life Support Training on October 28-29, 2024			₱ 81,000.00		
			<i>Meals and Snack on October 28, 2024</i>					
			Lunch (Fish Fillet, Pork Adobo, Sauteed Vegetables and Water) for 158 Pax			₱ 28,440.00		
			PM Snack (Tuna sandwich and water) 180 Pax			₱ 10,800.00		
			<i>Meals and Snacks on October 29, 2024 for 174 Pax</i>					
			Lunch (Fried Chicken, Chopsuey, Shanghai, 1Pc Banana and Pineapple Juice)			₱ 31,320.00		
			PM Snack (Banana cupcake and water) with overflowing coffee for two days			₱ 10,440.00		
			X-X-X					
			TOTAL			81,000.00		
			XXXXXXXXXXXX					

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.