



Republic of the Philippines
Benguet State University

2601 La Trinidad, Benguet
www.bsu.edu.ph
Telefax No. (074) 661-1839, Email: buguias.pmo@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 2024-12-107

Name of Business: _____

DATE: December 02, 2024

Address: _____

P.R. NO. 2024-11-1765

Email address: _____ Telephone No. _____

ABC: Php. 63,000.00

FUND SOURCE: IGI BUGUIAS

The Benguet State University through its Bids and Awards Committee will undertake Negotiated Procurement-Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within the day of the activity.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 P.M of December 9, 2024. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (buguias.pmo@bsu.edu.ph)
- The item/s shall be procured by: a) line item; x b) lot; c) sub-lot
- Business Permit Number: _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR: _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

SAMUEL S. POLIDEN
Vice President for Academic Affairs
Chairperson

College/Dept./Office: BUGUIAS CAMPUS

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	Lot	Supply and Delivery of Meals and Snacks during the ICS on December 11-13, 2024			P 63,000.00		
			<i>Meals and Snacks on December 11, 2024 for 70 Pax</i>					
			Lunch (Boiled Rice, Butter Garlic Shrimp, Ginataang Sitaw at Kalabasa with pork, Chocolate Bar and Water)			P 12,600.00		
			AM Snack (Double Delights ube and cheese with Mango Juice)			P 4,200.00		
			PM Snack (Caponara with Buko Juice)			P 4,200.00		
			with free overflowing barako coffee for the day					
			<i>Meals and Snacks on December 12, 2024 for 70 Pax</i>					
			Lunch (Boiled Rice, Grilled Chicken Thigh and Pork Barbecue, Roasted Brussels Sprouts, Leche Flan and Water)			P 12,600.00		
			AM Snack (Pansit Palabok with Orange Juice)			P 4,200.00		
			PM Snack (Banana Cake with Chocolate Drink)			P 4,200.00		
			with free overflowing barako coffee for the day					
			<i>Meals and Snacks on December 13, 2024 for 70 Pax</i>					
			Lunch (Boiled Rice, Fried Fish, Shanghai, Banana and Water)			P 12,600.00		
			AM Snack (Biko with Chocolate Drink)			P 4,200.00		
			PM Snack (Macaroni Salad with Buko Pandan Juice)			P 4,200.00		
			with free overflowing barako coffee for the day					
			x-x-x					
			TOTAL			63,000.00		
			XXXXXXXXXXXX					

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

at a ground for disqualification for failure to indicate but required as a condition for award.