



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet



Office of the University President
NOTICE TO PROCEED

April 16, 2026

The Manager
 Officetech General Merchandise
 Epiphany Compound, Betag,
 La Trinidad, Benguet
 Dear Maám/Sir,

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Delivery of Various IT Equipment (with PO #:2026-04-16F-144)** to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

KENNETH ALIP LARUAN
 University President

CONFORME/AWARD ACCEPTED

Authorized Signature ALICIA RUFINO
 Name of the Representative of the Bidder 09104144000
 I acknowledge receipt of this Notice on officetechmerchandise2@gmail.com 4/16/26

Email: president@bsu.edu.ph
Website: www.bsu.edu.ph
Tel. No.: +63-974-4222-281
FB Page: BSU- Office of the President

