



Republic of the Philippines
Benguet State University
Buguias Campus

Loo, Buguias, Benguet

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PURCHASE ORDER

Supplier: OFFICETECH GENERAL MERCHANDISE	P.O No.: 2026-04-16F-144
Address: Epiphany Compound, Betag, La Trinidad, Benguet	Date: APR 15 2026
Tin:	Mode of Procurement: SVP
	PR No.: 2026-02-IGI-15, 2026-IGI-16 & 2026-02-IGI-17A

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BSU-Buguias Campus	Delivery Term: Within 30 days	FOB DESTINATION
Date of Delivery: 40 days upon receipt of PO		

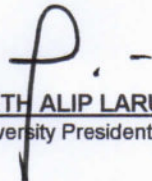
Item no.	Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	END-USER
1		Unit	DESKTOP Complete Set: Ryzen 5-5600G (1 gen lower than latest): 16GB (8x2), 512GB SSD 1 TBHDD, 650 true rated System Unit; ; Monitor: LED 24" FHD; dual band WI-FI Card; Accessories: ATX casing with transparent side panel and cable management; USB optical mouse and keyboard; 1500 VA UPS; USB powered speaker; must provide USB recovery disk for licenses; licenses not counterfeit: Operating system: installed with at least Windows 11 to be compatible to the BSU Enrollment software with authentic disk; installed Office Suite (perpetual): has at least: word processor, spreadsheet, presentation with authentic box / disk; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years.	7	49,700.00	347,900.00	ICT
2		Unit	15.6" LAPTOP MSI Modern 15 F13mg Intel Core i5-1334U (13th gen): Processor: 6cores 12Mb cache; RAM: 16Gb; Storage: 512nvme; Accessories: Bag, Charge, wireless mouse, universal socket adapter, LAN/video, must provide adaptor LAN if not built in within the unit: LICENSES not counterfeit: installed operating system Windows 11 to be compatible to BSU application software with OEM box / if bundled must have a licensed activation key; installed office suite (perpetual): has at least: word processor, spreadsheet, presentation, publisher with OEM box / if bundled must have a licensed activation key; must provide USB recovery disk; NOTE: all items are brand new and indicated make/brand of must have existed in the market with good records in the past 5 years.	3	43,900.00	131,700.00	R & E and ICT
3		Unit	PRINTER Epson L5290: Condition: Brand new	3	17,000.00	51,000.00	ICT CoA-1
4		Unit	32" smart TV-TCL.; power consumption: 50W, power supply: 100-240V; Accessories: TV Wall Mount Bracket: fits sizes: 32" to 70", aluminum alloy, tilt angle up and down: -15 to +15 degrees, user manual, remote controller with batteries, power cable, with warranty.	3	25,000.00	75,000.00	CoE

5	Unit	High Performance Cloud Managed Security Router Appliance. Rujie Reyee RG-EG15510XS: OEM, 2.5Gbps , 1500 concurrent clients, 2GB RAM, CPU: 4 cores, 4GB RAM.1.8GH	1	43,000.00	43,000.00	ICT
6	Unit	Indoor Access Point: Rujie Reyee RG-RAP2260 (G) High Performance Multi-G Ceiling Access Point. OEM, Wireless Protocol: 802.11ax (Wi-Fi 6), 2.97Gbps, Antenna: Built-in Omni-directional, Recommended Clients: 512/110, Power Supply: 802.3at PoE, 12V/2A DC Adaptor, Certifications: CE & ROHS, Network Port: 1 x 100/1000/2500 Base-T and 1 x 10/100/1000 Base-T, MIMO: 2x2 @2.4 GHz, 2x2 @5 GHz, Operating Temperature: 0°C~40°C, Weight: 0.65 kg (excluding mounting kits), Power Consumption: <18 W, Warranty: 3 Years, Free Cloud management, Self Organizing Network, Centralized, Network Management, Remote Monitoring and Maintenance	1	7,300.00	7,300.00	ICT
7	Unit	Outdoor CAT6 U/UTP Installation Cable-AD Link CAT 6. 305m, AWG23, Bare pure Copper conductors	1	11,000.00	11,000.00	ICT
8	Pcs	USB 3.0 2Tb storage capacity external SSD Drive, 2.5" size;	3	13,000.00	39,000.00	ICT
9	Pcs	VGA Splitter 1 PC to 2 Monitor Video Splitter Adapter/Duplicator-VentionFJ Gear	4	500.00	2,000.00	ICT
10	Pcs	HDMI Splitter 1 in 2 Out, 4K HDMI 3D Splitter for Dual Monitors, High Speed 2-Port HDMI Splitter for Blu-Ray Player, Full HD HDMI Amplifier Splitter for Xbox, PS4, PS3, DVD, HDTV-VentionFJ Gear	4	545.00	2,180.00	ICT
11	Pcs	HDMI to HDMI Ultra High Speed Hdmi Cable 30M -Adlink	4	700.00	2,800.00	ICT
X-X-X						
				TOTAL	712,880.00	

(Total Amount in Words) **Seven Hundred Twelve Thousand Eight Hundred Eighty Pesos Only**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **ALICIA RUFINO**
 09104144000
 Signature over Printed Name of Supplier
 Date 4/16/2020

Very truly yours,

KENNETH ALIP LARUAN
 University President

Fund Cluster: _____
 Funds Available: _____
IMELDA B. GALINATO, Ph.D.
 Accountant IV

ORS/BURS No.: 2020-04-020
 Date of the ORS/BURS: April 14, 2020
 Amount: ₱ 712,880.00