



Republic of the Philippines
Benguet State University
Buguias Campus
Loo, Buguias, Benguet

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PURCHASE ORDER

Supplier: OOFICETECH GENERAL MERCHANDISE	P.O No.: <u>2025-11/61-481</u>
Address: Epiphany Compound, Betag, La Trinidad, Benguet	Date: <u>11/7</u>
Tin:	Mode of Procurement: <u>SVP</u>
	PR No.: <u>2025-06-08, 2025-06-16 & 2025-07-23</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery: <u>BSU-Buguias Campus</u>	FOB DESTINATION
Date of Delivery: <u>30 days upon receipt of NTP</u>	Payment Term: <u>Within 30 days</u>

Item no.	Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	END-USER
Supply and Delivery of IT Equipment							
1		set	DESKTOP PC System Unit: Intel core i3-13100 (13th Gen)4 cores Motherboard: H610m motherboard Asrock RAM: HKC/simorchip 8GB DDR4 3200mhz Storage: 512Gb R900 NVME m2SSD PSU: GS550 550w true rated 80+ bronze Monitor: 24" FHD Fuzion Keyboard/mouse Rapoo/A4tech Licensed Windows 11 w/ stickers and authentic disks Licensed MS Office with keycard/USB and box	2	33,500.00	67,000.00	College of Education
2		set	DESKTOP PC System Unit: Intel core i5-13400 (13th Gen)10 cores, 12 mb cache higher Motherboard: H610m motherboard RAM: 32GB DDR4 Storage: 1TB NVME PCIE + Seagate 2TB HDD PSU: GS550 550w true rated 80+ bronze Videocard: GeForce 2GB Graphic Card wireless LAN Monitor: 24" FHD Fuzion A4tech/rapoo keyboard mouse,secure AVR, USB speaker Licensed Windows 11 professional w/ installer Licensed MS Office with keycard/USB and box	5	43,400.00	217,000.00	ICT Laboratory
3		set	DESKTOP PC System Unit: Intel core i3-13100 (13th Gen)4 cores, 8 threads,12 mb Motherboard: H610m motherboard Asrock RAM: HKC/simorchip 8GB DDR4 3200mhz Storage: 1TB NVME m2 SSD PSU: GS550 550w true rated 80+ bronze Monitor: 24" FHD Fuzion Keyboard Mouse Rapoo/A4tech,AVR,Wifi USB Speaker Licensed Windows 11 professional w/ box and installer	1	39,200.00	39,200.00	Planning Office

4	unit	15.6" LAPTOP Acer A325 Core i5-1334U 13Gen 10 cores 12mb cache (higher specs) RAM:16GB 1Tb SSD NVME, wirelss mouse Bag, mousepad Bundled licensed windows 11 Licensed MS Office with genuine box	49,950.00	49,950.00	College of Education
		X-X-X			
			TOTAL	373,150.00	
(Total Amount in Words)		Three Hundred Seventy-Three Thousand One Hundred Fifty Pesos Only			
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:	Officetech General Merchandise Epiphany compd. Betag, LA Trinidad Benguet Signature over Printed Name of Supplier 11-11-25 Date		Very truly yours,  JERRY S. LANDACAN, PhD. Campus Administrator		
Fund Cluster: _____ Funds Available: _____  DARWIN P. GAYASO Accountant II			ORS/BURS No.: <u>2025-11-081</u> Date of the ORS/BURS: <u>NOV 13 2025</u> Amount: <u>373,150.-</u>		

170-161-481