



Republic of the Philippines
Benguet State University
La Trinidad, 2601, Benguet Province
Tel/Fax No. (074) 422-2176;422-2127



Bids and Awards Committee

April 11, 2025

THE MANAGER

Dear Maám/Sir:

Greetings!

As a result of two failure of bidding, the University is in the process of securing quotations for the Project: Supply and Delivery of Fuel, Lubricants, Oil and Petroleum for BSU Vehicles-La Trinidad Campus from May 1, 2025 to December 31, 2025 on Credit Term. The details and requirements of the project are indicated in the attached Request for Quotation.

Should you be interested, please submit your quotation together with copies of PhilGEPS registration certificate, business permit, duly notarized Omnibus Sworn Statement (OSS) and NFCC on or before April 22, 2025 at 9:00AM, at the General Service Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet

Thank you.

Very truly yours,


JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

Bidder/Supplier's Representative:

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder _____

Authorized Signature _____



Republic of the Philippines
Benguet State University
La Trinidad, 2601, Benguet Province
Tel/Fax No. (074) 661-1839



Bids and Awards Committee

INVITATION TO SUBMIT QUOTATION

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement-Two Failed Bidding for the Project:

Request for Quotation (RFQ) Number	Project	Approved Budget	Source of Fund
2025- 412	<p>Supply and Delivery of Fuel, Lubricants, Oil and Petroleum for BSU Vehicles - La Trinidad Campus from May 1, 2025 to December 31, 2025 on Credit Term</p> <p>Breakdowns:</p> <p>Diesel</p> <ul style="list-style-type: none">•Premium•Regular <p>Gasoline</p> <ul style="list-style-type: none">•Unleaded•Premium <p>2T (1 liter per bottle)</p> <p>Motor Oil</p> <p>Diesel Motor oil</p> <ul style="list-style-type: none">• OrdinaryMulti grade•Synthetic <p>Gasoline Motor oil</p> <ul style="list-style-type: none">• OrdinaryMulti grade•Synthetic <p>Grease</p> <ul style="list-style-type: none">•Multi-purpose (2 kgs per container) <p>Brake & Clutch Fluid (dot 3), 1 liter/bottle</p> <p>Kerosene</p> <p>Automotive Transmission Fluid (ATF) (Dextron III or Dextron VI)</p> <p>Coolant 50/50 Mixture (Pink or Red in Color)</p> <p>Gear Oil</p> <ul style="list-style-type: none">• OrdinarySAE 90SAE 140•Synthetic <p>Tire Black, 100 ml per bottle</p> <p>Penetrating oil, 380ml</p> <p>Wind Shield washer, fluid (1 liter/bottle)</p> <p>Injector Cleaner (354 ml/bottle)</p> <p>Air Freshener (Dry air freshener, any scent and design)</p>	2, 500, 000.00	GAA

	<p>Oil Filter for :</p> <ul style="list-style-type: none"> • REVO C-101 • STAREX C-306 • HI ACE C-115 • ESTATE O-206 • FB C-306 • FB New MD-360935 • URVAN C-226 • FORTUNER 190915-Y22D2 • Yutong Coaster • Yutong Bus - 1012-00329 • Toyota Coaster - 15601-78140 • Toyota Gradia 1GD Engine • Toyota VX 1HZ Engine • Toyota Hilux 2GD Engine • Toyota Hiace Commuter 1KD Engine • Toyota Lite Ace 2NR Engine • Tractor John Deere 5610 <p>Fuel Filter for:</p> <ul style="list-style-type: none"> • REVO FC-1104 • STAREX FC-321 • HI ACE FC-158 • ESTATE FC-234 • ESTATE FC-235 • FB FC-231 • FB New 177 OAZ08 • Denso 186100-6460 • URVAN FC-234 • FORTUNER 23300-0L041 • Toyota coaster • Yutong Big Bus • Yutong Coaster • Toyota GL Grandia 1GD Engine • Toyota VX 1HZ Engine • Toyota Hilux 2GD Engine • Toyota Hiace Commuter 1KD Engine • Toyota Lite Ace 2NR Engine <p>Note:</p> <ol style="list-style-type: none"> 1. Gas station should be operating 24/7 (bidders outside of the required distance or who do not operate on a 24/7 may make counter offers). 2. All fuel and oils must be compliant with national standards duly supported by necessary documents. 		
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REQUIREMENTS:

ENVELOPE A

A. LEGAL DOCUMENTS

1. Valid PhilGEPS Registration - Platinum Membership (all pages), kindly attached updated permits/licenses
2. Notarized Omnibus Sworn Statement

B. FINANCIAL DOCUMENTS

3. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

ENVELOPE B

1. Quotations- Indicate brand & model of the offer
2. Detailed Descriptions/ Brochures of the Items- Optional (Highly encouraged)
3. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

SCHEDULE:

A. Issuance of Request of Quotation:

Interested bidders can get a copy of the Quotation documents starting **April 14, 2025** during office hours at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the <https://notices.philgeps.gov.ph>.

B. Deadline for Submission and Opening of Quotations

Submission of Quotations along with eligibility and technical documents is on or before **April 22, 2025 at 9:00 AM** at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually or through the email: procurement@bsu.edu.ph.

The **Opening of Quotations** will be on **April 22, 2025 at 9:01 AM** at the Benguet State University (BSU), Rogelio Dulay Coling (RDC) Hall, 2nd Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

TERMS AND CONDITIONS:

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) The contract is for eight (8) months- May 1, 2025 to December 31, 2025 on a withdrawal basis;
- c) Award of contract shall be made to the quotation which complies with the technical specifications/ requirements and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

The BAC Secretariat

Benguet State University-La Trinidad Campus
Tel. No. (074) 661-1839

Email: procurement@bsu.edu.ph


JOSEL M. FLORENTIN
Chairperson

Bids and Awards Committee (Goods)



QUOTATION NO. 2025-412

College/Dept./Office: **MOTORPOOL**

Item no.	Qty	Unit	Item Description	Technical Specifications	ABC	Unit Cost	Total Cost
A	1	LOT	Supply and Delivery of Fuel, Lubricants, Oil and Petroleum for BSU Vehicles - La Trinidad Campus from May 1, 2025 to December 31, 2025 on Credit Term	COMPLY	COUNTER OFFER	2,500,000.00	

Breakdown:

1		liters	Diesel				
			• Premium				
			• Regular				
		liters	Gasoline				
			• Unleaded				
			• Premium				
		bottle	2T (1 liter per bottle)				
		liters	Motor Oil				
			Diesel Motor oil				
			• Ordinary				
			Multi grade				
			• Synthetic				
			Gasoline Motor oil				
			• Ordinary				
			Multi grade				
			• Synthetic				
		per can	Grease				
			• Multi purpose (2 kgs per can)				
		bottle	Brake & Clutch Fluid (dot 3), 1 liter/bottle				
		liters	Kerosene				
		liters	Automotive Transmission Fluid (ATF)				
		liters	(Dextron III or Dextron VI)				
		liters	Coolant 50/50 Mixture (Pink or Red in Color)				
		liters	Gear Oil				
			• Ordinary				
			SAE 90				
			SAE 140				
			• Synthetic				
		bottle	Tire Black, 100 ml per bottle				
		bottle	Penetrating oil, 380ml				
		bottle	Wind Shield washer, fluid (1 liter/bottle)				
		bottle	Injector Cleaner (354 ml/bottle)				
		piece	Air Freshener (Dry air freshener, any scent and design)				

	piece	Oil Filter for :							
		•REVO C-101							
		•STAREX C-306							
		•HI ACE C-115							
		•ESTATE O-206							
		•FB C-306							
		•FB New MD-360935							
		•URVAN C-226							
		•FORTUNER 190915-Y22D2							
		•Yutong Coaster							
		•Yutong Bus - 1012-00329							
		•Toyota Coaster - 15601-78140							
		•Toyota Gradia 1GD Engine							
		•Toyota VX 1HZ Engine							
		•Toyota Hilux 2GD Engine							
		•Toyota Hiace Commuter 1KD Engine							
		•Toyota Lite Ace 2NR Engine							
		•Tractor John Deere 5610							
	piece	Fuel Filter for:							
		•REVO FC-1104							
		•STAREX FC-321							
		•HI ACE FC-158							
		•ESTATE FC-234							
		•ESTATE FC-235							
		•FB FC-231							
		•FB New 177 OA208							
		•Denso 186100-6460							
		•URVAN FC-234							
		•FORTUNER 23300-0L041							
		•Toyota coaster							
		•Yutong Big Bus							
		•Yutong Coaster							
		•Toyota GL Grandia 1GD Engine							
		•Toyota VX 1HZ Engine							
		•Toyota Hilux 2GD Engine							
		•Toyota Hiace Commuter 1KD Engine							
		•Toyota Lite Ace 2NR Engine							

Note:

1. Gas station should be operating 24/7 (bidders who do not operate on a 24/7 may make counter offers).
2. All fuel and oil must be compliant with national standards duly supported by necessary documents.

GRAND TOTAL									
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Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date