



Republic of the Philippines
Benguet State University
La Trinidad, 2601, Benguet Province
Tel/Fax No. (074) 661-1839



Bids and Awards Committee

INVITATION TO SUBMIT QUOTATION

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement- Two Failed Biddings for the Project:

Request for Quotation (RFQ) Number	Project	Approved Budget	Source of Fund
2025-642	Procurement of 1 Unit Agricultural Farm Tractor with Accessories	PhP1,200,000.00	GAA

REQUIREMENTS:

A. LEGAL DOCUMENTS

1. Valid PhilGeps Registration - Platinum Membership (all pages) kindly attached updated permits/licenses;
2. Notarized Omnibus Sworn Statement

B. FINANCIAL DOCUMENTS

1. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation;
2. Request for Quotations- Indicate brand & model of the offer (if applicable);
3. Detailed Descriptions/ Brochures of the items- Optional (Highly encouraged);
4. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

SCHEDULE:

A. Issuance of Request of Quotation:

Interested bidders can get a copy of the Quotation documents starting **May 21, 2025** during office hours at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University, La Trinidad, Benguet or may be downloaded from the PhilGeps.gov.ph.

B. Deadline for Submission and Opening of Quotations

Submission of Quotations along with eligibility and technical documents is on or before **May 27, 2025 at 8:30 AM** at the Procurement Management Office (PMO), 1st Floor, Administration Building, Benguet State University (BSU), La Trinidad, Benguet. Submission may be submitted manually, or through email at procurement@bsu.edu.ph.

The **Opening of Quotations** will be on **May 27, 2025 at 9:00 AM** at the, RDC Hall, 2nd Floor, Administration Building, Benguet State University (BSU), La Trinidad, Benguet.

TERMS AND CONDITIONS:

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) Price Quotation must be valid for a period of Sixty (60) calendar days from the date of submission;
- c) Award of contract shall be made to the quotation which complies with the technical specification/ requirement and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) The items shall be delivered within ~~thirty~~ 30 (30) calendar days from receipt of notice to proceed.
- f) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

BAC Secretariat
Procurement Management Office (PMO)
1st Floor Administration Building,
Benguet State University,
La Trinidad, Benguet
Email: procurement@bsu.edu.ph
Tel. Fax/No. 661-1839/ CP No. 09506032749



JOSEL M. FLORENTIN

Chairperson
Bids and Awards Committee
(Goods & Services)



REQUEST FOR QUOTATION (RFQ)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

Name of Business : _____

Address: _____

Email address: _____ Telephone No. _____

QUOTATION NO.2025-642

DATE: May 19, 2025

P.R. NO. : 2025-01-03

ABC: PhP1,200,000.00

FUND SOURCE: GAA-Capital Outlay

College/Dept./Office: College of Agriculture

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
2	1	unit	AGRICULTURAL FARM TRACTOR (FOUR WHEEL DRIVE TRACTOR WITH ACCESSORIES) General Specifications: 1. Standard Light Tractor o Prime Mover: Direct Injection (Common Rail) Diesel Engine o No. of Cylinder: min. of 3 cylinder o Cooling System: water-cooled o Stroke Cycle: four stroke cycle o Rated Power: 35-45 HP 2. Performance/Classification o Hydraulic Lift Force: 0.31 kN/kW of drawbar power; o PTO Power: min. of 85% of actual power at any given speed o Specific Fuel Consumption: Minimum of 350 g/kW-h o Aspiration Method: Naturally aspirated or Turbocharged o Steering System: Full Hydrostatic or Power Assisted o Transmission: Synchromesh minimum of 8 forward and minimum of 3 reverse 3. Other features: o With roll-over protective structure (ROPS), canopy and belts; o With hydraulic control valves or auxiliary hydraulic control valve for 40 HP and above o With safety marking and labels o Three-point linkage: Category 1 4. Attachments: o Disc Plow: minimum working width of 810 mm; Disc: 3 pcs x 18-22" diameter, 200 mm depth o Full cage wheel with adaptor – must be compatible to tires o Trailer- 1.0-ton capacity, 15 inches diameter brand new pneumatic tire, 8 ft x 6 ft x 2 ft dimension, 4 mm thick chassis, with 4 mm reinforce plates in every joint, G.I. Gauge 16 flooring thickness, G.I. Gauge 18 bending and siding thickness, with at least 4 pcs. Heavy duty auxiliary leaf springs o Rotary tiller/rotavator- 3-pt hitch @540 rpm; tractor compatible and should be 1.45m working width; 32 blades, min. of 450 mm. diameter rotor assembly; gear or chain driven; L-type blades 5. Basic Tools for Maintenance and Accessories: o 3 pcs. Open wrench o 1 pc. Philips screw o 1 pc. Flat screw driver o 1 pair of mechanical Adjustable pliers o 1 pc. Adjustable wrench o 1 pc. Grease gun (18") o 1 pc. Tire wrench/1 pc hydraulic jack (3T, 26.7 kN/kW) o Heavy duty tool box o Lona Trapal Tractor Cover o Portable/Mobile pressure washer with complete accessories (electric or engine driven) Training on the use and maintenance of the tractor * With Benguet State University (BSU) Logo and College of Agriculture(CA) Logo GRAND TOTAL:			1,200,000.00		
			XXXXXXXXXX			1,200,000.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.