



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____	QUOTATION NO. <u>1022</u>
Name of Business : _____	DATE: <u>July 22, 2025</u>
Address: _____	P.R. NO. : <u>2025-07-1146</u>
Email address: _____ Telephone No. _____	ABC: <u>Php. 348, 400.00</u>
	FUND SOURCE: <u>GAA (BPR#2025-07-361)</u>

The Benguet State University through its Bids and Awards Committee will undertake **Negotiated Procurement-Small Value Procurement** for the item/s listed below under the following terms and conditions:

- 1. All entries must be written legibly and accurately.
- 2. Delivery period is within _____ calendar days. September 10, 2025
- 3. Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- 4. Price validity shall be for a period of 36 calendar days.
- 5. Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- 6. Deadline of submission of quotation is on or before 10:00 AM of Aug. 4, 2025. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- 7. The item/s shall be procured by: _____ a) line item; x b) lot; _____ c) sub-lot
- 8. Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- 9. * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: HRDO

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	7	pc	Acrylic plastic with prints only- Plaque for Salamat-Mabuhay Honorees (as per design and specifications)			₱6,650.00		
2	56	pc	Plaque for Individual Awards, with frame and wood everlasting flower (as per design and specifications)			₱168,000.00		
3	4	pc	Plaque for Group Awards, wood with acrylic print (as per design and specification)			₱14,000.00		
4	3	pc	Plaque for Group Awards, acrylic prints only (as per design and specification)			₱2,850.00		
5	10	pc	Plaque for Quality Assurance Awards, with frame (as per design and specifications)			₱25,000.00		
6		pc	Plaque for Loyalty/Service Awards - wood with acrylic plastic w/ prints, 1" thick, kayabang shaped with stand, yellow and white letterings with green background (as per sample), sizes vary according to length of service					
	15		10 years (6.0" x 4.5")			₱34,500.00		
	14		15 years (6.5" x 5.0")			₱35,000.00		
	10		20 years (7.0" x 5.5")			₱26,500.00		
	5		25 years (7.5 x 6.0")			₱14,000.00		
	4		30 years (8.0" x 6.5")			₱12,000.00		
	3		35 years (8.5" x 7.0")			₱9,900.00		
			TOTAL			₱348,400.00		
			XXXXXXXXXXXX					

Counter offers:
Delivery Period: _____
Warranty: _____
Price Validity: _____

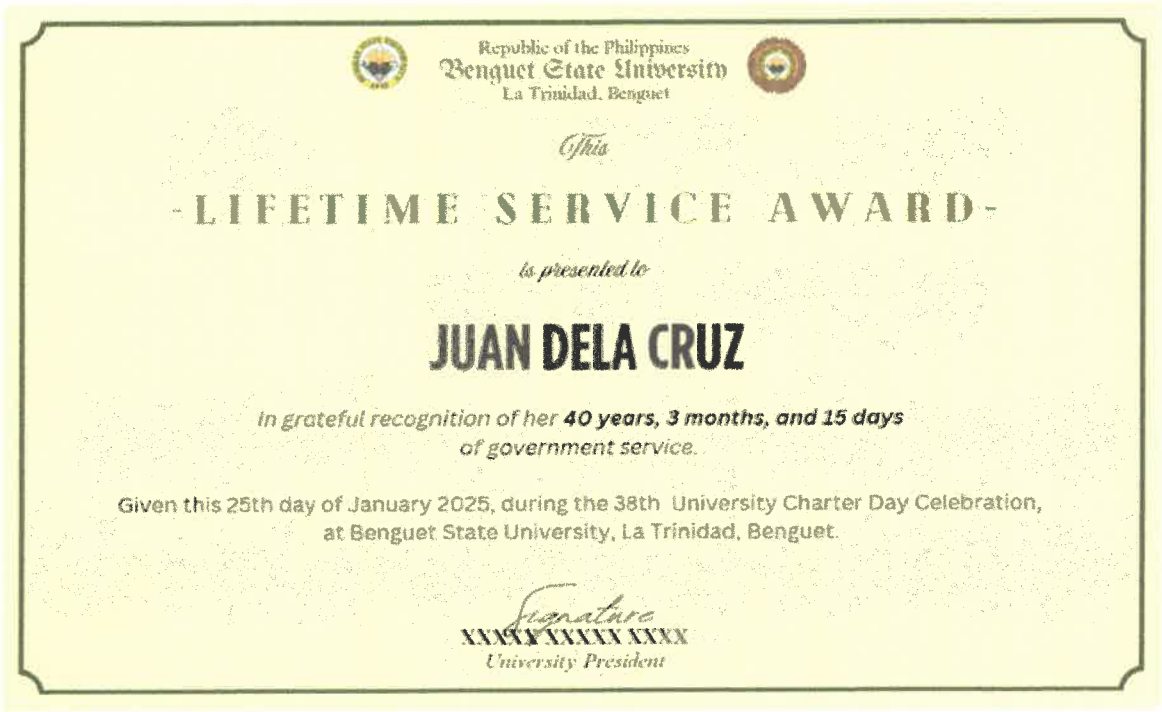
We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____ Date and Time of Receipt of RFQ _____

FOR SALAMAT-MABUHAY HONOREES

5.0"

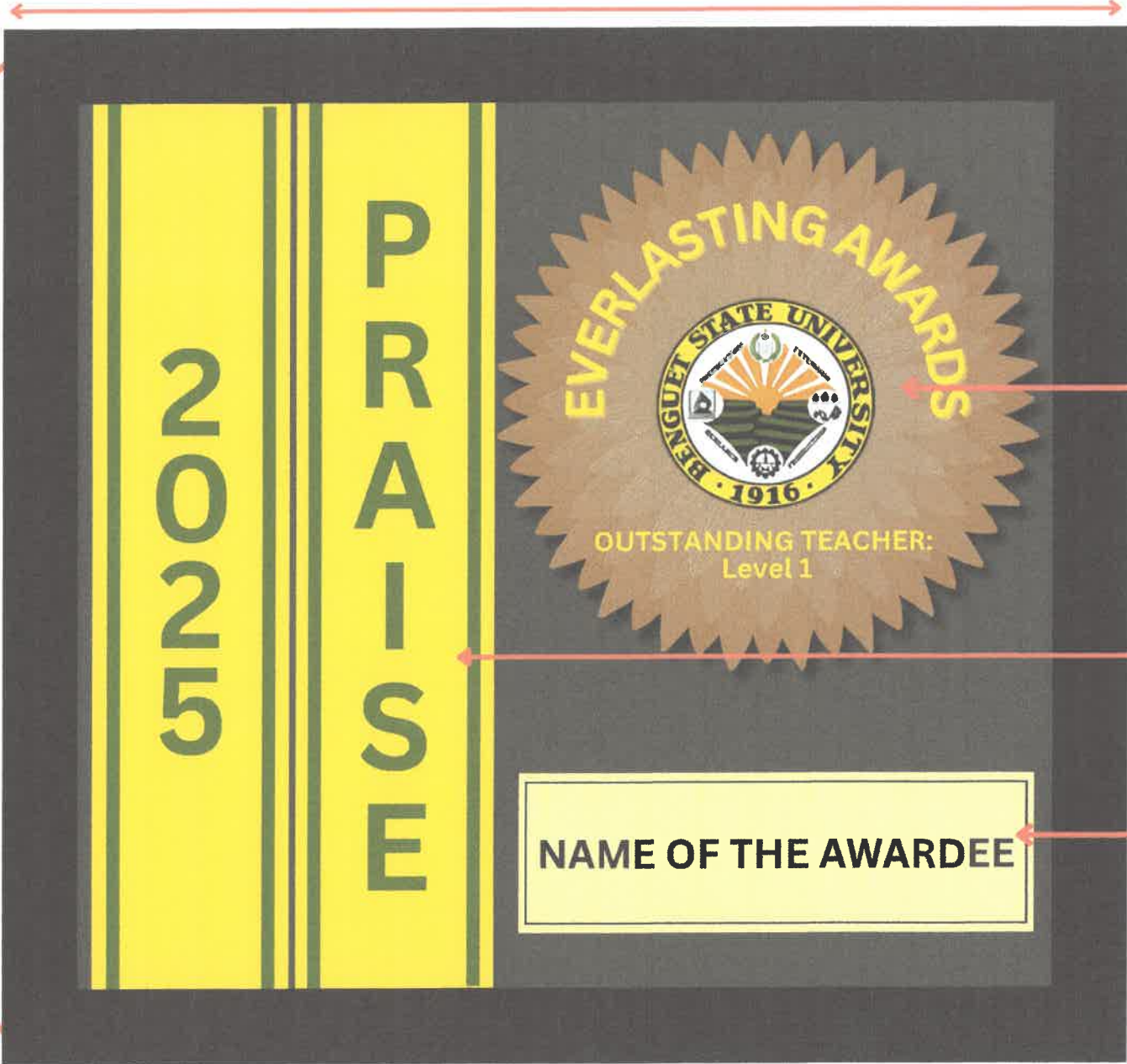
3.0"



PLAQUE FOR INDIVIDUAL AWARDS

FRAME WIDTH= 10 Inches

FRAME
LENGTH=
10 inches



WOOD CARVED EVERLASTING FLOWER:
Radius is 5 inches, w/ embossed lettering (EVERLASTING AWARDS and the Name of the Award), with attached metal BSU logo

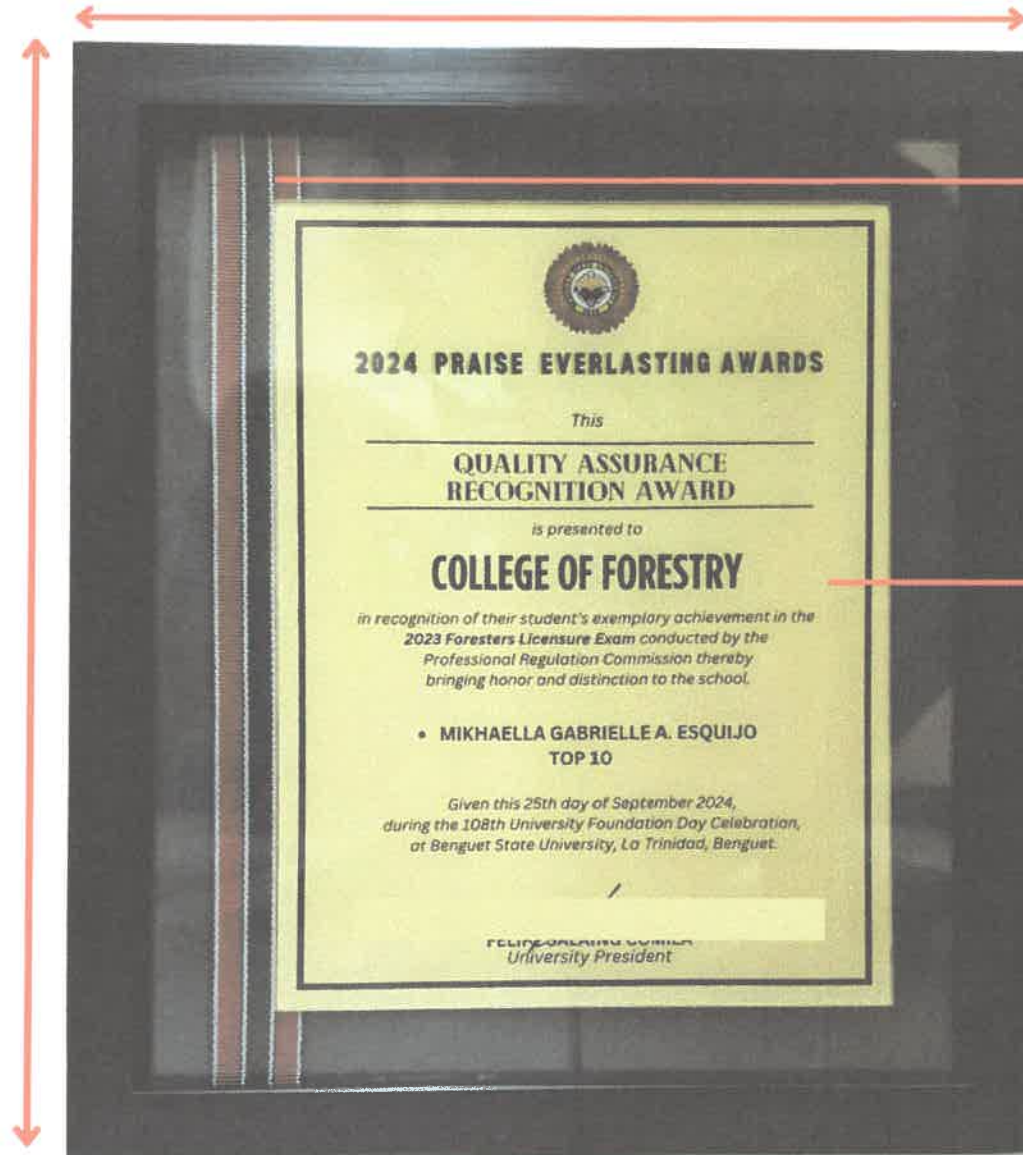
2 YELLOW WITH GREEN ACCENT INABEL CLOTH:
Length= 10 inches, Width= 2 inches, w/ embossed lettering (2025 and PRAISE)

NAMEPLATE OF THE AWARDEE:
Acrylic Plastic with the full name of the awardee, 5 inches by 2 inches

FOR QUALITY ASSURANCE AWARD

FRAME WIDTH= 9 Inches

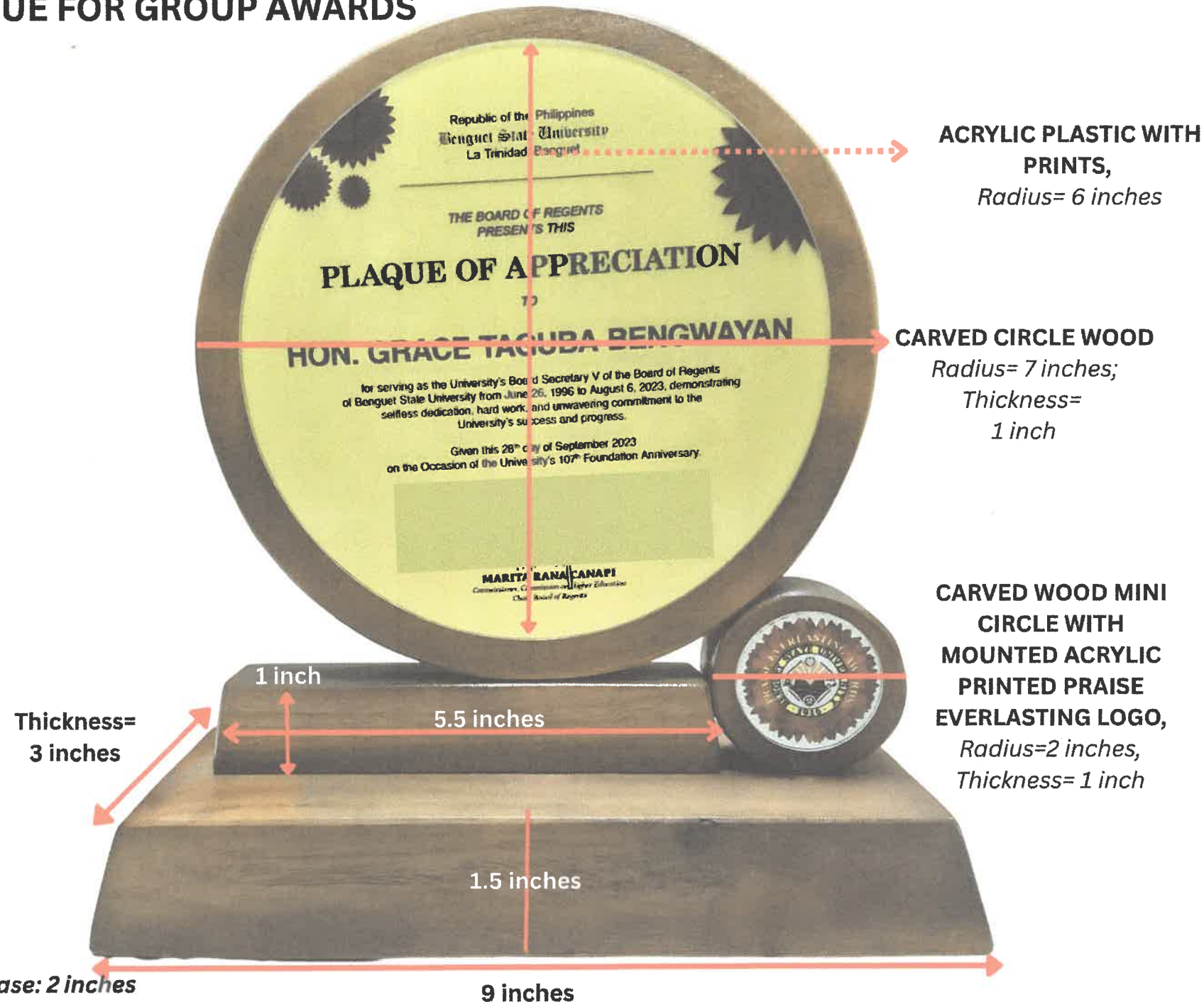
FRAME
WIDTH=
10.5
inches



BENGUET INABEL (Black, Red, and White):
10.5 inches by 1 inch

ACRYLIC PLASTIC WITH PRINTS:
6.5 inches by 8 inches

PLAQUE FOR GROUP AWARDS



FOR LOYALTY/ SERVICE AWARDEES















