



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency: _____

QUOTATION NO. 1063

Name of Business : _____

DATE: AUG 04 2023

Address: _____

P.R. NO. : 2025-07-1189

Email address: _____ Telephone No. _____

ABC: Php. 250,000.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 Pm of Aug. 11, 2023 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; b) lot; c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
(If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSE M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: **MARKETING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	100	pcks	Rice coffee 350g/pck			25,000.00		
2	150	pcks	Premium Blend Benguet Arabica + Kalinga Robusta Blend 10's/pck			37,500.00		
3	150	pcks	Premium Benguet Arabica + Kalinga Robusta Blend 200g/pck			37,500.00		
4	500	box	Herbal tea 20's/box, assorted flavors:insulin, guyabano, lemongrass, banaba, ashitaba,dandelion, gipas and ginger turmeric			75,000.00		
5	300	box	Arabica tea bag 4.5gx10's/box			45,000.00		
6	150	pcks	Arabica coffee in a tea bag 12gx7's/ pouch			30,000.00		
						250,000.00		

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ