



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1229

Name of Business : _____

DATE: SEP 01 2025

Address: _____

P.R. NO.: 2025-08-1227; and, 2025-04-543/

Email address: _____

ABC: ₱737,854.40

FUND SOURCE: IGI

The Benguet State University through its Bids and Awards Committee will undertake Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Sep. 12, 2025. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; _____ b) lot; _____ / _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (if renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

College/Dept./Office: CTE-ECDC, UHS-DENTAL CLINIC


JOSE M. FLORENTIN
Chairperson, BAC (Goods & Services)

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
Supply, and Delivery of Printer Inks and Photocopier Toners								
A. Supply, and Delivery of Printer Inks								
55	1	cart	Ink Cartridge, EPSON C13T664100 (T6641), Black			255.09		
56	1	cart	Ink Cartridge, EPSON C13T664200 (T6642), Cyan			266.42		
57	1	cart	Ink Cartridge, EPSON C13T664300 (T6643), Magenta			266.42		
58	1	cart	Ink Cartridge, EPSON C13T664400 (T6644), Yellow			266.47		
B. Supply, and Delivery of Photocopier Toners								
1	10	piece	Toner, Cartridge, DCVC 2265 K fuji			₹736,800.00		
2	10	piece	Toner, Cartridge, DCVC 2265 C fuji			96,000.00		
3	10	piece	Toner, Cartridge, DCVC 2265 M fuji			144,000.00		
4	10	piece	Toner, Cartridge, DCVC 2265 Y fuji			144,000.00		
5	12	piece	Drum Cartridge KCMY, DCVC 2265 Fuji			172,800.00		
6	12	piece	Waste Toner Container, DCVC 2265 fuji			36,000.00		
			TOTAL			₹737,854.40		

Counter offers:

Delivery Period: _____
Warranty: _____
Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.