



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

QUOTATION NO. 1403

Name of Business : _____

DATE: OCT 03 2023

Address: _____

P.R. NO. : 2025-09-1411

Email address: _____ Telephone No. _____

ABC: Php. 358,805.00

FUND SOURCE: BTI

The Benguet State University through its Bids and Awards Committee will undertake SVP
for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 60 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Oct. 10, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: ☒ a) line item; ☐ b) lot; ☐ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

JOSEL M. FLORENTIN
Chairperson, BAC (Goods & Services)

College/Dept./Office: BAKERY PROJECT

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	30	reams	BROWN PAPER, kraft 36" x 48", 20kls / ream			33,000.00		
2	5	reams	CELLOPHANE WRAPPER, transparent, 9.8kg / ream			20,500.00		
3	60	packs	COFFE STIRRER, bamboo, disposable / pack			9,000.00		
4	10	cases / box	Clear Clamshell C306 square 12 x 11.5 x 7cm, 600pcs / case			33,000.00		
5	10	cases / box	DISPOSABLE COFFEE CUP, with lid 8oz 20pks x 25pcs / case or box			35,000.00		
6	360	packs	DISPOSABLE GLOVES, 100pcs / pack			36,000.00		
7	30	reams	GLASSINE PAPER, 24" X 37", 5.9kls / ream			30,000.00		
8	16	cases / box	PAPER CUP, 8oz plain or printed, 20pks x 25pcs, 500pcs / case or box			16,000.00		
9	6	bales	PAPER BAG, #3 60 bundles 5,000 pcs / bale			14,700.00		
10	3	bales	Paper Bag # 5 30 bundles 3000pcs / bale			6,300.00		
11	3	bales	Paper Bag # 10 20 bundles 2000pcs / bale			6,300.00		
12	3	bales	Paper Bag # 45 10 bundles 1000pcs / bale			4,200.00		
13	7	bales	PAPER PLATE, round silver 5.5" x 20pks x 40pcs / bale			2,800.00		
14	6	cases / box	PRICE LABEL TAPE, 10 rolls x 10 tubes / case or box			15,000.00		
15	10	cases / box	ROUND MICROVABLE, clear plastic with lid 450ml, 10pcs x 30 300pcs / case or box			15,000.00		
16	5	cases / box	SEALER TAPE, 1/2 inch x 132 pcs / case or box			17,500.00		
17	16	cases / box	SCOTCH TAPE, 1" x 144 rolls / case or box			38,400.00		
18	5221	pieces	SHRINKABLE PLASTIC CAP SEAL, round for microwabale,190 X 40mm / piece			26,105.00		
			TOTAL			358,805.00		
			XXXXXXXXXX					

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.